



# *Carlton Lakes Community Development District*

**July 8, 2026**

## **Final Agenda Package**

### TEAMS MEETING INFORMATION

**Meeting ID:** 265 820 633 722 68    **Passcode:** 4zf9s9JK

**Call In Number:** 646-838-1601    **Phone conference ID:** 929589711#

2005 Pan Am Circle, Suite 300  
TAMPA, FL 33607

## **CLEAR PARTNERSHIPS**



**COLLABORATION**



**LEADERSHIP**



**EXCELLENCE**



**ACCOUNTABILITY**



**RESPECT**

# Carlton Lakes Community Development District

## Board of Supervisors

Freddy Barton, Chairman  
Rena Vance, Vice Chairperson  
Nicholle Palmer, Assistant Secretary  
Elizabeth Morales Diaz, Assistant Secretary  
Fredrick Levatte, Assistant Secretary

## District Staff

Alize Aninipot, District Manager  
Kathryn (“KC”) Hopkinson, District Counsel  
David Hamstra, District Engineer  
Christina Fowler, Field Service Manager  
Lucus Mc Donald, District Accountant  
Melinda Gallo, District Admin  
Epi Carvajal, Pine Lake  
CJ Cross Creek Environmental  
Alex West, On-Site Manager

## Regular Meeting Agenda

Wednesday, July 8, 2026, at 6:00 p.m.

The Regular Meeting of the **Carlton Lakes Community Development District** will be held on Wednesday, July 8, 2026 at 6:00 p.m. at the Carlton Lakes Clubhouse, 11404 Carlton Fields Drive, Riverview, FL 33579. Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

### Join:

<https://teams.microsoft.com/meet/26582063372268?p=D9aXUrEnqtjTyVBH18>

**Meeting ID:** 265 820 633 722 68    **Passcode:** 4zf9s9JK

**Dial-in by Phone:** +16468381601    **Pin:** 929589711

## THE REGULAR MEETING OF BOARD OF SUPERVISORS

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER/ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS

*(Each individual has the opportunity to comment and is limited to three (3) minutes for such comment)*

### 5. STAFF REPORTS

- A. District Counsel
- B. CrossCreek Report ..... Page 4
- C. Field Inspection Report ..... Page 9
- D. Pine Lake Services Irrigation Report ..... Page 18
  - i. Consideration of Pine Lake Services Irrigation Decoder Replacement Proposal ..... Page 30
  - ii. Consideration of Pine Lake Services Pond Tree Mulching Proposal ..... Page 35
- E. Pool Report
  - i. Consideration of Zebra Cleaning Team Flow Meter Purchase Proposal ..... Page 40

**F. District Accountant**

- i.** Acceptance of June 2026 Financials, Check Register, and Expenditure Reports
- ii.** Review of Fiscal Year 2025 Audit Report..... Page 41

**G. District Engineer**

- i.** Update on Pedestrian Improvements

**H. District Manager**

- i.** District Manager Report..... Page 80
- ii.** Discussion of Staffing Concerns and Incident Reports..... Page 81

**I. On-Site Manager**

- i.** On-Site Manager Report ..... Page 83
- ii.** Consideration of MHD Communications Clubhouse Hallway Security  
Camera Installation Proposal ..... Page 85

**6. BUSINESS ITEMS**

- A.** Ratification of Purchase of Eufy Security SoloCam S340 4-Camera Security System ..... Page 91

**7. BUSINESS ADMINISTRATION**

- A.** Consideration of Minutes from the Meeting held June 10, 2026

**8. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**

**9. PUBLIC COMMENTS**

*(Each individual has the opportunity to comment and is limited to three (3) minutes for such comment)*

**10. ADJOURNMENT**



# Project Photos

Photo 1



Photo 2



# Project Photos

Photo 3



Photo 4



# Project Photos

Photo 5



Photo 6



# Project Photos

Photo 7





## Carlton Lakes CDD June 2026

Tuesday, 16 June 2026

Prepared For Board Of Supervisors

10 Issues Identified

10 Issues Incomplete

Christy Fowler

Inframark



### Issue 1

Assigned To: Pine Lake

Clement Pride & Balm Rd – Monument Sign (Outbound Lane)

Observations:

Dead branches present within the Loropetalum plantings surrounding the monument sign.

Recommendations:

Cut back and remove damaged limbs from the Loropetalum to improve appearance and maintain plant health.



### Issue 2

Assigned To: Inframark Maintenance

Clement Pride & Balm Rd – Inbound Monument Area

Observations:

Monument sign at the inbound entrance is down on the ground.

Recommendations:

Repair and reinstall the sign to restore visibility and maintain the appearance of the entrance feature.

### Issue 3

Assigned To: Pine Lake\Inframark Maintenance

Balm Rd & Clement Pride – Entry Median

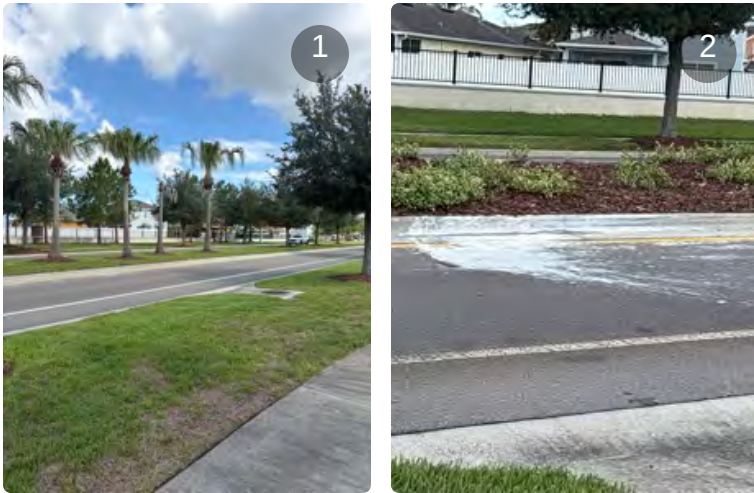
Observations:

Palm tree located within the entry median is in decline and requires attention.  
Paint spill observed on the roadway and adjacent curb within the entry area.

Recommendations:

Evaluate the declining palm and determine whether treatment, removal, or replacement is warranted.

Clean the paint spill from the roadway and curb to restore the appearance of the entrance corridor.



**Issue 4**

Assigned To: Pine Lake

Balm Rd – Berm East of the Clement Pride Entrance

**Observations:**

Tree brace remains installed on a tree within the berm area.

Shrub is declining and in need of removal.

Trash present along the berm.

**Recommendations:**

Evaluate the tree brace and determine if it is still needed for support; remove if the tree is adequately established.

Remove the declining shrub to improve landscape appearance.

Collect and properly dispose of trash along the berm.

Continue routine monitoring and maintenance of the berm landscape area.



### Issue 5

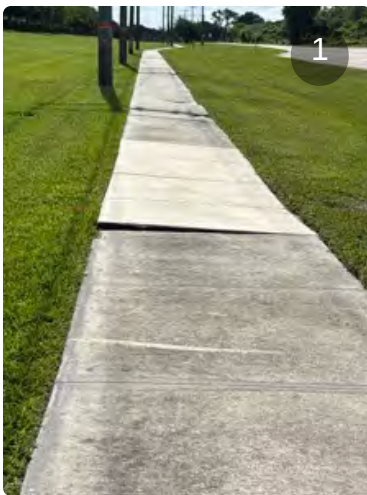
Assigned To: Field  
Balm Rd – Sidewalks

#### Observations:

Sidewalk deficiencies were observed along Balm Rd and require attention.

#### Recommendations:

Reported sidewalk concerns to Hillsborough County for evaluation and repair. Hillsborough County Service Request CN0585887 has been created for follow-up. Continue monitoring sidewalk conditions and provide updates as repairs progress.



### Issue 6

Assigned To: Cross Creek

Observations:

Vegetation around the weir structure is growing back.

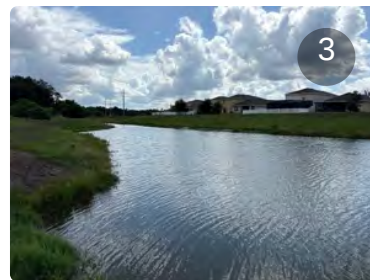
Additional vegetation is present along the pond banks and requires maintenance.

Recommendations:

The aquatics vendor was on site and I asked him to treat vegetation around the weir structure as well as along the pond banks.

Continue monitoring treated areas and perform follow-up applications as needed to maintain proper visibility and function of stormwater infrastructure.

Maintain routine vegetation control around the weir and shoreline to prevent excessive regrowth.





### Issue 7

Assigned To: Pine lake

Carlton Fields Dr

Observations:

Trash and debris observed along Carlton Fields Dr.

Recommendations:

Collect and properly dispose of trash and debris.

### Issue 8

Assigned To: Cross Creek

Pond 5

Observations:

Heavy trash and debris accumulation observed along the perimeter of the pond.

Recommendations:

Remove and properly dispose of trash and debris from the pond banks and surrounding areas.

Discussed cleanup needs with Cross Creek while on site.

Continue routine monitoring and shoreline cleanup to prevent future accumulation and maintain pond appearance.



### Issue 9

Assigned To: Pine Lake

Clubhouse – East Side

Observations:

Dead ornamental grasses are present on the east side of the clubhouse.

Recommendations:

Remove dead grasses to improve the appearance of the landscape area.

Evaluate whether replacement plant material is needed to restore coverage and aesthetics.

Continue monitoring surrounding plantings for signs of stress or decline.



**Issue 10**

Assigned To: Onsite

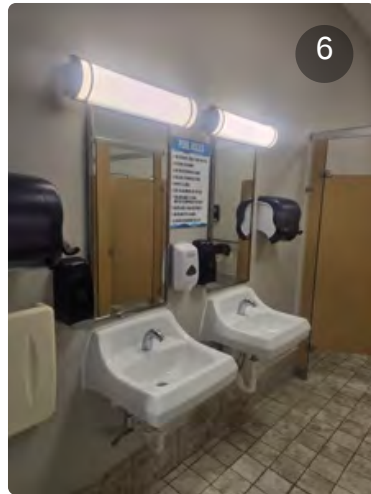
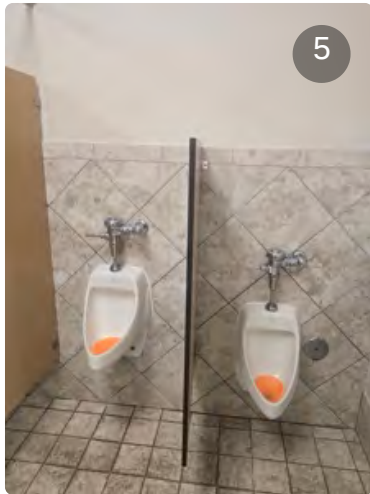
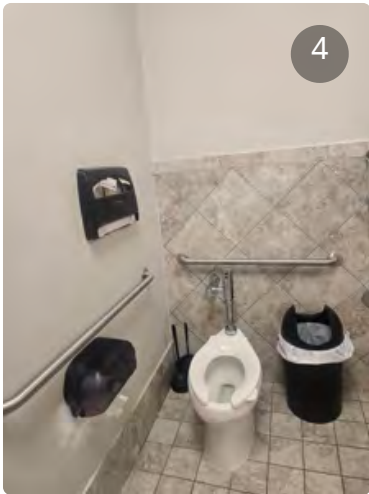
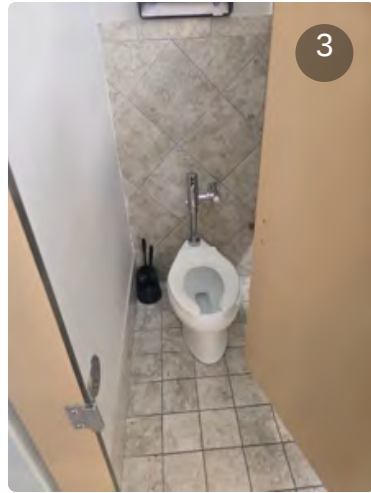
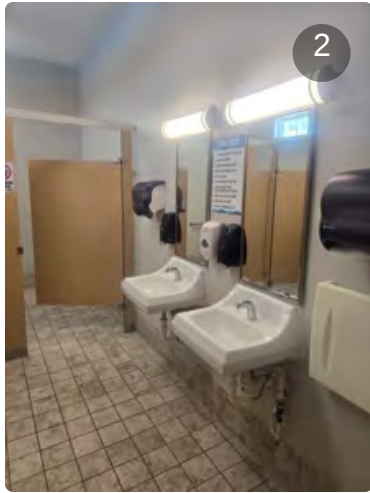
Amenity Center – Restrooms


Observations:


Restroom conditions have improved and were looking better at the time of inspection.


Recommendations:


Continue current cleaning and maintenance efforts to maintain improved conditions. Monitor restroom cleanliness and address any deficiencies promptly to ensure facility standards are consistently met.




 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Carlton Lakes					Job Number: Node 1 Flowers						General Labor	\$80.00 per hr	
Technician: Lupe					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 5/2/2026					Clock: Node 100						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
											12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77	
1	D/F	15	A						Adjusted micros		Broken shrub riser (Installed)	\$25.32	
2											Straighten, Lower or Raise Head	\$18.13	
3											Drip line breaks	\$8.75	
4											Replace clogged nozzle	\$10.05	
5											Replace MP Rotator Nozzle	\$17.01	
6											Add 6" pop-up w/ pipe within 10'	\$55.00	
7											Add rotor w/ pipe within 10'	\$75.00	
8											Add bubbler within 10'	\$50.00	
9											Relocate head within 5'	\$40.00	
10											Replace solenoid	\$156.74	
11											Replace 1" valve (Installed)	\$406.92	
12											Replace 1.5" valve (Installed)	\$616.73	
13											Replace 2" valve (Installed)	\$851.05	
14											Repair 1/2" to 3/4" lateral line	\$71.73	
15											Repair 1" to 1/4" lateral line	\$93.94	
16											Repair 1 1/2" to 2" lateral line	\$158.63	
17											Wireless rain/freeze sensor	\$310.00	
18											Wired in rain/freeze sensor	\$125.00	
19											Rectangular valve box	\$140.00	
20											10" round valve box	\$60.00	
21											Maxi jet stakes, with nozzle	\$40.01	
22											MISC:	\$	
23											MISC:	\$	
24													
Start Times:		Run Days:											
6:00 AM		A:Drip/Mic/Flow		Tu,Th,Sa								Total: \$	
										<b>Customer Approval:</b>		<b>Date:</b>	
Additional Comments:													
1.													
2.													
3.													
4.													

 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Carlton Lakes					Job Number: Node 2 Flowers						General Labor	\$80.00 per hr	
Technician: Lupe					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 5/2/2026					Clock: Node 100						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
											12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77	
1	Drip/Mics	10	A						Adjusted micros		Broken shrub riser (Installed)	\$25.32	
2											Straighten, Lower or Raise Head	\$18.13	
3											Drip line breaks	\$8.75	
4											Replace clogged nozzle	\$10.05	
5											Replace MP Rotator Nozzle	\$17.01	
6											Add 6" pop-up w/ pipe within 10'	\$55.00	
7											Add rotor w/ pipe within 10'	\$75.00	
8											Add bubbler within 10'	\$50.00	
9											Relocate head within 5'	\$40.00	
10											Replace solenoid	\$156.74	
11											Replace 1" valve (Installed)	\$406.92	
12											Replace 1.5" valve (Installed)	\$616.73	
13											Replace 2" valve (Installed)	\$851.05	
14											Repair 1/2" to 3/4" lateral line	\$71.73	
15											Repair 1" to 1/4" lateral line	\$93.94	
16											Repair 1 1/2" to 2" lateral line	\$158.63	
17											Wireless rain/freeze sensor	\$310.00	
18											Wired in rain/freeze sensor	\$125.00	
19											Rectangular valve box	\$140.00	
20											10" round valve box	\$60.00	
21											Maxi jet stakes, with nozzle	\$40.01	
22											MISC:	\$	
23											MISC:	\$	
24													
Start Times:		Run Days:											
4:00 AM		A:Drip/				Tu,W,F							Total: \$
										<b>Customer Approval:</b>		<b>Date:</b>	
Additional Comments:													
1.													
2.													
3.													
4.													


 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Carlton Lakes					Job Number: Node 3 Drip/Flow						General Labor	\$80.00 per hr	
Technician: Lupe					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 5/2/2026					Clock: Node 100						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
											12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77	
1	D	30	A								Broken shrub riser (Installed)	\$25.32	
2											Straighten, Lower or Raise Head	\$18.13	
3											Drip line breaks	\$8.75	
4											Replace clogged nozzle	\$10.05	
5											Replace MP Rotator Nozzle	\$17.01	
6											Add 6" pop-up w/ pipe within 10'	\$55.00	
7											Add rotor w/ pipe within 10'	\$75.00	
8											Add bubbler within 10'	\$50.00	
9											Relocate head within 5'	\$40.00	
10											Replace solenoid	\$156.74	
11											Replace 1" valve (Installed)	\$406.92	
12											Replace 1.5" valve (Installed)	\$616.73	
13											Replace 2" valve (Installed)	\$851.05	
14											Repair 1/2" to 3/4" lateral line	\$71.73	
15											Repair 1" to 1/4" lateral line	\$93.94	
16											Repair 1 1/2" to 2" lateral line	\$158.63	
17											Wireless rain/freeze sensor	\$310.00	
18											Wired in rain/freeze sensor	\$125.00	
19											Rectangular valve box	\$140.00	
20											10" round valve box	\$60.00	
21											Maxi jet stakes, with nozzle	\$40.01	
22											MISC:	\$	
23											MISC:	\$	
24													
Start Times:		Run Days:											
6:00 AM		A:Drip/Mic/Flow				M,W,F							Total: \$
										<b>Customer Approval:</b>		<b>Date:</b>	
Additional Comments:													
1.													
2.													
3.													
4.													


 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:	
JOB NAME: Carlton Lakes					Job Number: Node 4 Sprays						General Labor	\$80.00 per hr		
Technician: Lupe					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr		
Date: 5/2/2026					Clock: Node 100						Emergency, After hours, Overtime	\$85.00 per hr		
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71		
											12" pop-up spray (Installed)	\$75.19		
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77		
1	RS	30	A	2-N							Broken shrub riser (Installed)	\$25.32		
2											Straighten, Lower or Raise Head	\$18.13		
3											Drip line breaks	\$8.75		
4											Replace clogged nozzle	\$10.05		
5											Replace MP Rotator Nozzle	\$17.01		
6											Add 6" pop-up w/ pipe within 10'	\$55.00		
7											Add rotor w/ pipe within 10'	\$75.00		
8											Add bubbler within 10'	\$50.00		
9											Relocate head within 5'	\$40.00		
10											Replace solenoid	\$156.74		
11											Replace 1" valve (Installed)	\$406.92		
12											Replace 1.5" valve (Installed)	\$616.73		
13											Replace 2" valve (Installed)	\$851.05		
14											Repair 1/2" to 3/4" lateral line	\$71.73		
15											Repair 1" to 1/4" lateral line	\$93.94		
16											Repair 1 1/2" to 2" lateral line	\$158.63		
17											Wireless rain/freeze sensor	\$310.00		
18											Wired in rain/freeze sensor	\$125.00		
19											Rectangular valve box	\$140.00		
20											10" round valve box	\$60.00		
21											Maxi jet stakes, with nozzle	\$40.01		
22											MISC:	\$		
23											MISC:	\$		
24														
Start Times:		Run Days:												
5:00 AM		A:Drip/Mic/Flow				M,W,F							Total: \$	
										<b>Customer Approval:</b>		<b>Date:</b>		
Additional Comments:														
1.	Dead batteries 2x 9V													
2.														
3.														
4.														


 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Carlton Lakes					Job Number: Clock#A						General Labor	\$80.00 per hr	
Name: Lupe/Roberto					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 05/02/26					Clock: Hunter ACC2						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Good						6" pop-up spray (Installed)	\$34.71	
					wireless						12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77	
1	D	30	C								Broken shrub riser (Installed)	\$25.32	
2	B	10	C								Straighten, Lower or Raise Head	\$18.13	
3	RS	20	A								Drip line breaks	\$8.75	
4	D/F	15	D								Replace clogged nozzle	\$10.05	
5	RS	20	A								Replace MP Rotator Nozzle	\$17.01	
6	D/F	15	D								Add 6" pop-up w/ pipe within 10'	\$55.00	
7	RS	20	A								Add rotor w/ pipe within 10'	\$75.00	
8	RS	20	A								Add bubbler within 10'	\$50.00	
9	B	10						X	Bad decoder		Relocate head within 5'	\$40.00	
10	RS	20	A	1	1-S						Replace solenoid	\$156.74	
11	D	30	C								Replace 1" valve (Installed)	\$406.92	
12	RS	20	A			5-D					Replace 1.5" valve (Installed)	\$616.73	
13	RS	20	A								Replace 2" valve (Installed)	\$851.05	
14	RS	20	A								Repair 1/2" to 3/4" lateral line	\$71.73	
15	RS	20	A								Repair 1" to 1/4" lateral line	\$93.94	
16	D	30	C								Repair 1 1/2" to 2" lateral line	\$158.63	
17	B	20	C								Wireless rain/freeze sensor	\$310.00	
18	RS	20	A	1	1-S						Wired in rain/freeze sensor	\$125.00	
19	B	10	C								Rectangular valve box	\$140.00	
20	B	10	C								10" round valve box	\$60.00	
21	D	30	C								Maxi jet stakes, with nozzle	\$40.01	
22	RS	20	A								MISC:	\$	
23	D	30	C								MISC:	\$	
24	D	30	C										
Start Times:		Run Days:											
10:00 PM	A: sprays	RT6h50	Wednesday										
7:00 PM	B: Rotor/Spr clu	RT6h30	Friday										
2:00 AM	C: Drip/Bubblers	8h50	Sunday										
06:00am	D: Flowers		M,W,F										
Additional Comments:										Customer Approval: _____ Date: _____			
1. Completed													
2. _____										Page # _____ of _____			
3. _____													
4. _____													


Pine Lake Services										Qty:	Description:	Cost:	Total:		
Monthly Irrigation Report					Job Number: Clock#A						General Labor	\$80.00 per hr			
JOB NAME: Carlton Lakes					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr			
Technician: Lupe Robert					Clock: Hunter ACC2						Emergency, After hours, Overtime	\$85.00 per hr			
Date: 5/2/2026					Check Rain Sensor: Good						6" pop-up spray (Installed)	\$34.71			
					wireless						12" pop-up spray (Installed)	\$75.19			
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments						
25	RS	20	A		4-S						6" rotor head (Installed)	\$70.77			
26	Off										Broken shrub riser (Installed)	\$25.32			
27	RS	20	A								Straighten, Lower or Raise Head	\$18.13			
28	D	30	C								Drip line breaks	\$8.75			
29	RS	20	A								Replace clogged nozzle	\$10.05			
30	B	10	C								Replace MP Rotator Nozzle	\$17.01			
31	B	10	C								Add 6" pop-up w/ pipe within 10'	\$55.00			
32	B	10	C								Add rotor w/ pipe within 10'	\$75.00			
33	RS	20	A								Add bubbler within 10'	\$50.00			
34	D	10	C			5-D					Relocate head within 5'	\$40.00			
35	RS	20	A								Replace solenoid	\$156.74			
36	B	10	C								Replace 1" valve (Installed)	\$406.92			
37	D	30	C								Replace 1.5" valve (Installed)	\$616.73			
38	RS	20	A								Replace 2" valve (Installed)	\$851.05			
39	D	30	C								Repair 1/2" to 3/4" lateral line	\$71.73			
40	D	30	C								Repair 1" to 1 1/4" lateral line	\$93.94			
41	D	30	C			6-D					Repair 1 1/2" to 2" lateral line	\$158.63			
42	D	30	C								Wireless rain/freeze sensor	\$310.00			
43	RS	20	A								Wired in rain/freeze sensor	\$125.00			
44	RS	20	A								Rectangular valve box	\$140.00			
45	RS	20	A		3						10" round valve box	\$60.00			
46	B	10	C				1"LL				Maxi jet stakes, with nozzle	\$40.01			
47	B	10	C								MISC:	\$			
48	B	10	C								MISC:	\$			
Start Times:		Run Days:													
10:00 PM	A: sprays	RT6h50	mon,wed,frid, sun												
10:00 PM	B: Rotor/Spr clu	RT6h30	tues,thur,sat												
1:00 PM	C: Drip/Bubblers	8h50	mon,wed,frid, sun												
06:00am	D: Flowers		daily												
Additional Comments:											Customer Approval: _____		Date: _____		
1.															
2.												Page #		of	
3.															
4.															

Pine Lake Services										Qty:	Description:	Cost:	Total:	
Monthly Irrigation Report					Job Number:Clock#A						General Labor	\$80.00 per hr		
JOB NAME: Carlton Lakes					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr		
Technician: Lupe Robert					Clock: Hunter ACC2						Emergency, After hours, Overtime	\$85.00 per hr		
Date: 5/2/2026					Check Rain Sensor: Good						6" pop-up spray (Installed)	\$34.71		
					wireless						12" pop-up spray (Installed)	\$75.19		
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments					
49											6" rotor head (Installed)	\$70.77		
50											Broken shrub riser (Installed)	\$25.32		
51											Straighten, Lower or Raise Head	\$18.13		
52											Drip line breaks	\$8.75		
53	B	10	C								Replace clogged nozzle	\$10.05		
54	B	10	C								Replace MP Rotator Nozzle	\$17.01		
55	B	10	C								Add 6" pop-up w/ pipe within 10'	\$55.00		
56	D	30	B								Add rotor w/ pipe within 10'	\$75.00		
57	D	30	B								Add bubbler within 10'	\$50.00		
58	S	20	B								Relocate head within 5'	\$40.00		
59	D	30	B								Replace solenoid	\$156.74		
60	D	30	B			5-D					Replace 1" valve (Installed)	\$406.92		
61	S	10	B								Replace 1.5" valve (Installed)	\$616.73		
62	S	30	B								Replace 2" valve (Installed)	\$851.05		
63	S	20	B								Repair 1/2" to 3/4" lateral line	\$71.73		
64	S	30	B								Repair 1" to 1 1/4" lateral line	\$93.94		
65	B	10	B								Repair 1 1/2" to 2" lateral line	\$158.63		
66	S	30	B	1	1-S						Wireless rain/freeze sensor	\$310.00		
67											Wired in rain/freeze sensor	\$125.00		
68											Rectangular valve box	\$140.00		
69											10" round valve box	\$60.00		
70											Maxi jet stakes, with nozzle	\$40.01		
71											MISC:	\$		
72	R	40	B								MISC:	\$		
Start Times:		Run Days:												
10:00 PM	A: sprays	RT6h50	mon,wed,frid, sun										Total: \$	
10:00 PM	B:Rotor/Spr clu	RT6h30	tues,thur,sat											
1:00 PM	C:Drip/Bubblers	8h50	mon,wed,frid, sun											
06:00am	D:Flowers		daily											
Additional Comments:														
1.														
2.													Page # of	
3.														
4.														

 <b>Pine Lake Services</b> Monthly Irrigation Report Job Number: Clock#A JOB NAME: Carlton Lakes Technician: Lupe Robert Date: 5/2/2026 EST#: _____ Clock: Hunter ACC2 Check Rain Sensor: Good wireless										Qty:	Description:	Cost:	Total:
											General Labor	\$80.00 per hr	
											Technical Labor - mainline, electrical	\$85.00 per hr	
											Emergency, After hours, Overtime	\$85.00 per hr	
											6" pop-up spray (Installed)	\$34.71	
											12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments				
73	R	30	B								6" rotor head (Installed)	\$70.77	
74	D/M/F	15	D								Broken shrub riser (Installed)	\$25.32	
75	S	25	B								Straighten, Lower or Raise Head	\$18.13	
76											Drip line breaks	\$8.75	
77											Replace clogged nozzle	\$10.05	
78											Replace MP Rotator Nozzle	\$17.01	
79											Add 6" pop-up w/ pipe within 10'	\$55.00	
80											Add rotor w/ pipe within 10'	\$75.00	
81											Add bubbler within 10'	\$50.00	
82											Relocate head within 5'	\$40.00	
83											Replace solenoid	\$156.74	
84											Replace 1" valve (Installed)	\$406.92	
85											Replace 1.5" valve (Installed)	\$616.73	
86											Replace 2" valve (Installed)	\$851.05	
87											Repair 1/2" to 3/4" lateral line	\$71.73	
88											Repair 1" to 1 1/4" lateral line	\$93.94	
89											Repair 1 1/2" to 2" lateral line	\$158.63	
90											Wireless rain/freeze sensor	\$310.00	
91											Wired in rain/freeze sensor	\$125.00	
92											Rectangular valve box	\$140.00	
93											10" round valve box	\$60.00	
94											Maxi jet stakes, with nozzle	\$40.01	
95											MISC:	\$	
96											MISC:	\$	
Start Times:		Run Days:											
10:00 PM	A: sprays	RT6h50	mon,wed,frid, sun										
10:00 PM	B: Rotor/Spr clu	RT6h30	tues,thur,sat										
1:00 PM	C: Drip/Bubblers	8h50	mon,wed,frid, sun										
06:00am	D: Flowers		daily										
Additional Comments:										Customer Approval: _____		Date: _____	
1.													
2.												Page #	of
3.													
4.													

 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Carlton Lakes					Job Number: Clock#B						General Labor	\$80.00 per hr	
Technician: Lupe Robert					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 6/2/2026					Clock: Hunter ACC2						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
					wireless Good						12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments		6" rotor head (Installed)	\$70.77	
1	D	10	C								Broken shrub riser (Installed)	\$25.32	
2	B	30	C								Straighten, Lower or Raise Head	\$18.13	
3	S	20	A						Valve flow control off had t turn on.		Drip line breaks	\$8.75	
4	S	25	A								Replace clogged nozzle	\$10.05	
5	D	15	C								Replace MP Rotator Nozzle	\$17.01	
6	D/F	10	D			1			Broken drip		Add 6" pop-up w/ pipe within 10'	\$55.00	
7	S	20	A								Add rotor w/ pipe within 10'	\$75.00	
8	D/F	10	D								Add bubbler within 10'	\$50.00	
9	S	20	A								Relocate head within 5'	\$40.00	
10	S	20	A								Replace solenoid	\$156.74	
11	R	30	B								Replace 1" valve (Installed)	\$406.92	
12	R	30	B								Replace 1.5" valve (Installed)	\$616.73	
13	R	30	B								Replace 2" valve (Installed)	\$851.05	
14	R	20	B								Repair 1/2" to 3/4" lateral line	\$71.73	
15	S	20	A								Repair 1" to 1/4" lateral line	\$93.94	
16	R	30	B								Repair 1 1/2" to 2" lateral line	\$158.63	
17	R	20	B								Wireless rain/freeze sensor	\$310.00	
18	S	30	A								Wired in rain/freeze sensor	\$125.00	
19	R	30	B								Rectangular valve box	\$140.00	
20	D	30	C								10" round valve box	\$60.00	
21	RS	30	A								Maxi jet stakes, with nozzle	\$40.01	
22	S	10	A								MISC:	\$	
23	D	30	C								MISC:	\$	
24	S	30	A										
Start Times:		Run Days:											
12:00 AM		A: sprays		RT5h25		Monday							Total: \$
9:00 PM		B: Rotor		RT4h40		Tuesday, Saturday							
7:00 PM		C: Drip/Bubbler		RT2h15		Thursday							
06:00am		D: Flowers		RT20min		mon, wed, frid							
Additional Comments:													
1.													
2.													
3.													
4.													

 <b>Pine Lake Services</b> Monthly Irrigation Report										Qty:	Description:	Cost:	Total:
JOB NAME: Cariton Lakes					Job Number: Clock#B						General Labor	\$80.00 per hr	
Technician: Chris					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Date: 5/12/26					Clock: Hunter ACC2						Emergency, After hours, Overtime	\$85.00 per hr	
					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
					wireless Good						12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments				
25	D	30	C								6" rotor head (Installed)	\$70.77	
26	S	30	A								Broken shrub riser (Installed)	\$25.32	
27	D	30	C								Straighten, Lower or Raise Head	\$18.13	
28	S	30	A	2					Replaced 2 rotary nozzles		Drip line breaks	\$8.75	
29	D	30	C								Replace clogged nozzle	\$10.05	
30	R	30	B	3					Replaced 3 rotary nozzles		Replace MP Rotator Nozzle	\$17.01	
31											Add 6" pop-up w/ pipe within 10'	\$55.00	
32											Add rotor w/ pipe within 10'	\$75.00	
33											Add bubbler within 10'	\$50.00	
34											Relocate head within 5'	\$40.00	
35											Replace solenoid	\$156.74	
36											Replace 1" valve (Installed)	\$406.92	
37											Replace 1.5" valve (Installed)	\$616.73	
38											Replace 2" valve (Installed)	\$851.05	
39											Repair 1/2" to 3/4" lateral line	\$71.73	
40											Repair 1" to 1/4" lateral line	\$93.94	
41											Repair 1 1/2" to 2" lateral line	\$158.63	
42											Wireless rain/freeze sensor	\$310.00	
43											Wired in rain/freeze sensor	\$125.00	
44											Rectangular valve box	\$140.00	
45											10" round valve box	\$60.00	
46											Maxi jet stakes, with nozzle	\$40.01	
47											MISC:	\$	
48											MISC:	\$	
Start Times:		Run Days:											
9:00 PM	A: sprays	RT5h25	mon,wed,frid,sun									Total: \$	
9:00 PM	B: Rotor	RT4h40	tues,thurs,sat										
7:00 PM	C: Drip/Bubblers	RT2h15	tues,thurs,sat										
06:00am	D: Flowers	RT20min	daily										
Additional Comments:													
1.													
2.													
3.												Page # of	
4.													

 <b>Pine Lake Services</b>										Qty:	Description:	Cost:	Total:
Monthly Irrigation Report					Job Number: Clock#C						General Labor	\$80.00 per hr	
JOB NAME: Carlton Lakes					EST#:						Technical Labor - mainline, electrical	\$85.00 per hr	
Technician: Lupe Robert					Clock: unter XC Hybrid Sol						Emergency, After hours, Overtime	\$85.00 per hr	
Date: 5/12/26					Check Rain Sensor: Y / N						6" pop-up spray (Installed)	\$34.71	
					None						12" pop-up spray (Installed)	\$75.19	
Zone:	Spray, Rotor, Drip	Run time:	Program:	Replace Nozzle	Replace Head	Broken Pipe	Valve not operating	Other:	Comments				
1	S	45	A	1-N							6" rotor head (Installed)	\$70.77	
2	S	45	A	1-N	1-S						Broken shrub riser (Installed)	\$25.32	
3	Bad Circuit											Straighten, Lower or Raise Head	\$18.13
4	S	45	A								Drip line breaks	\$8.75	
5	D	30	B								Replace clogged nozzle	\$10.05	
6	B	10	B								Replace MP Rotator Nozzle	\$17.01	
7											Add 6" pop-up w/ pipe within 10'	\$55.00	
8											Add rotor w/ pipe within 10'	\$75.00	
9											Add bubbler within 10'	\$50.00	
10											Relocate head within 5'	\$40.00	
11											Replace solenoid	\$156.74	
12											Replace 1" valve (Installed)	\$406.92	
13											Replace 1.5" valve (Installed)	\$616.73	
14											Replace 2" valve (Installed)	\$851.05	
15											Repair 1/2" to 3/4" lateral line	\$71.73	
16											Repair 1" to 1 1/4" lateral line	\$93.94	
17											Repair 1 1/2" to 2" lateral line	\$158.63	
18											Wireless rain/freeze sensor	\$310.00	
19											Wired in rain/freeze sensor	\$125.00	
20											Rectangular valve box	\$140.00	
21											10" round valve box	\$60.00	
22											Maxi jet stakes, with nozzle	\$40.01	
23											MISC:	\$	
24											MISC:	\$	
Start Times:		Run Days:											
3:00 AM	A: sprays			Tu,Fr									
11pm	B:Drip/Bubb			Tu,Fr									
Additional Comments:													
1.													
2.	Completed												
3.													
4.													
											Total: \$		
											Page #	of	





# Proposal #8917

## Carlton Lakes- Irrigation Inspection 6-26

**Date** 6/15/2026  
**Customer** Alize Aninipot | Inframark | 11404 Carlton Fields Drive | Riverview, FL 33579  
**Property** Carlton Lakes CDD | 11404 Carlton Fields Drive | Riverview, FL 33579

Pine Lake Services, LLC would like to thank you for the opportunity to bid. We look forward to working with you on this project. If you have any questions, please feel free to contact us at any time at projects@pinelakeLLC.com or (813) 948-4736.

Bad decoder found during the June 2026 irrigation inspection.

### Irrigation Repair/Installation

#### Clock A

Items	Quantity	Unit	Price
Labor Irrigation	1.00	Hr	\$79.71
Zone 9- Replace Hunter ICD-100 Decoder	1.00	EA	\$349.66
<b>Clock A:</b>			<b>\$429.37</b>

### Fuel Surcharge

#### Fuel Surcharge

Items	Quantity	Unit	Price
Fuel Surcharge	1.00	EA	\$0.00
<b>Fuel Surcharge:</b>			<b>\$4.29</b>

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**PROJECT TOTAL: \$433.66**

### Terms & Conditions

## Terms & Conditions

# Payment Terms

- Any proposal exceeding \$5,000 for an enhancement to a Maintenance property, a 50% deposit will be required upon acceptance to schedule job. The remaining 50% balance will be due upon completion of job.
- Payments made via credit card will be accepted up to \$4,750 and will include an additional 3% credit card fee.
- If payment requires Pine Lake to create and/or setup an account in an additional software, Pine Lake reserves the right to charge an administrative fee along with passing along any software fees charge.
- Fuel Surcharge. The monthly fee assumes a fuel cost of \$3.50 per gallon (the "Baseline"), benchmarked to the U.S. Energy Information Administration's Weekly Retail Gasoline Prices, Lower Atlantic Region, All Grades, All Formulations (the "Index"), at [www.eia.gov](http://www.eia.gov). If the Index value published for the first Monday of any invoiced month exceeds the Baseline by more than ten percent (10%), Contractor shall add a fuel surcharge to that month's invoice equal to two percent (2%) of the monthly fee for each \$0.25 per gallon (or fraction thereof) by which the Index exceeds the Baseline. The surcharge will appear as a separate line item, with the calculation provided upon request.
- Interest will accrue on all invoices over thirty days old. Past due amounts will accrue interest at a rate of 1.5% per month (18% APR). Client agrees to pay any costs associated with collection, including but not limited to court and attorney's fees as additional sums owed.

## E X C L U S I O N S

The Following matters are excluded from the Work, unless specified in writing to the contrary:

- **This Proposal price is valid for Thirty (30) days. We reserve the right to modify pricing after that time to reflect current market prices.**
- Site work is excluded unless specified in writing within the Proposal. Site should be at finished grade (within 1" of final grade), with all soils in sod and planting areas to be loose, not compacted, and ready to install landscape material. If site is not at finished grade, Contractor reserves the right to delay until site is properly prepared.
- Removal of base material and/or aggregate material within all landscape planting areas, sod areas and other green space areas that impedes or impacts proper planting of plant material and sod.
- Soil replacement where base material and/or aggregate material was removed for proper planting

- Drainage: Should the Client's property be the lowest elevation in relation to surrounding property or buildings, the Contractor reserves the right to retain an expert to evaluate and propose drainage solutions. All costs for engineering services, as well as the actual drainage work will be at the Client's expense. Unless the Client has a detailed Topographical survey completed, the above clause may come into effect.
- Soil, Sod and/or Mulch quantities are estimates only. They do not account for disturbed construction areas or other fluctuations. Invoices will reflect actual quantities used at proposed price per unit.
- Conduit and connections for electrical, gas, and all other utilities and services
- Site Unknowns: Including, but not limited to, sub-surface conditions/obstacles that create unforeseen labor, equipment, material, or disposal charges
- MOT for temporary traffic control
- Any Irrigation or utility trenching thru roads, road base, concrete, or rock will incur additional costs
- Any cutting or repairing of any hard surface such as asphalt, concrete, pavers or curbs for irrigation or landscape
- We need 72 hours' notice prior to road base material or concrete work is installed so that sleeves and/or road bores are installed
- Backflow Connection
- Water source for irrigation is based on specifications at the dedicated meter of the location marked on irrigation plan sheet. If a different location of the dedicated water source is established during construction a change order will be entered into to adjust for the costs associated with the new route for mainline and connections.
- Man hours required to find installed buried irrigation sleeves or irrigation piping in areas where asphalt, concrete, curbs, or other hard surfaces are installed prior to completing the irrigation system and where markings or stubs have been placed to show location of irrigation sleeves or piping and these markers have been damaged, buried, or removed by others.
- Additional man hours required to maintain plant material and/or sod of a landscape and irrigation installation project that:
- Has been started by Pine Lake Nursery and Landscape and/or its subcontractors and is interrupted, delayed, impeded, or prohibited, by others from being worked on continuously until the landscape and irrigation project is completed. Pine Lake Nursery and Landscaper and its subcontractors are excluded.
- Upon completion of the landscape and irrigation installation project as specified in the landscape and irrigation plan sets is considered complete but will not be accepted as completed until the project as a whole is accepted as complete.
- Existing tree preservation, barricading, pruning, root pruning, or inventory
- Repairs to any erosion control measures that are damaged or inoperative prior to commencement of landscape and irrigation work
- Any planting of sod or other ground cover as required by any municipality when construction of landscape and irrigation has ceased or been suspended for more than 30 days that is no fault of the landscape or irrigation contractor or subcontractors
- Warranty on transplanted plant material from the project site
- Warranty on plant material that is not rated to grow in established USDA plant hardiness growth zone(s)

#### **Procedure for Extra Work, Changes and Escalation**

- If it shall become necessary for the Contractor to make changes in any designs, drawings, plans, or specifications for any part of the project or reasons over which we have no control, or we are put to any extra work, cost or expense by reason of any act or matter over which it has no control, the Customer will pay to the Contractor a fee for such changed or extra Work calculated on a time and materials basis. All changes to Work or pricing or the terms of this Agreement will be read and understood within the context and meanings of this Agreement unless stated explicitly to the contrary.
- Change Order: The quantities or specifications of material as outlined in the Proposal could be adjusted at any time with approval in the form of a signed Change Order. Change Orders will be executed using current market prices

#### **Escalation Clause**

- In the event of significant delay or price increase of material, equipment, or

energy occurring during the performance of the contract through no fault of the Construction Manager, the Contract Sum, time of completion or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the Contract Documents. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 5% percent between the date of this Contract and the date of installation

## Warranty and Tolerances

- **Payments Received:** The Warranty for the contract is only valid if payment is received in full on acceptance of the work
- **Diligence:** The Contractor agrees to carry out its Work diligently and to provide sufficient supervision and inspection of its staff and subcontractors and that its work will be of proper and professional quality, and in full conformity with the requirements of the contract
- **Competence:** The Contractor warrants that it is competent to perform the Work and that it has the necessary qualifications including knowledge and skill with the ability to use them effectively.
- **Site Unknowns:** It is the responsibility of the Client or the Client's Representative to fully inform the Contractor of all the information regarding site unknowns that may include difficult buried materials, cables, and pipes, tree stumps, drainage or water table issues, rock, and shale sub surfaces and/or other impediments, issues or factors that could otherwise impact the quality, cost and timeliness of project completion. Failure to notify the Contractor may lead to additional costs to the Client (at the Contractor's discretion) and schedule time not included in the proposal and may require changes in design and construction to overcome such problems – all for which the Client will be responsible. Client can avoid such risks by permitting the Contractor to do appropriate soil and ground tests, review the site, and to secure additional required site information from appropriate government and other authorities.
- **Damaged Utilities:** Should damage occur to utilities during construction, the Contractor is only liable for the cost of the repair. the Contractor is not liable in any way for inconvenience to the Client caused by damage to the utilities
- **Damage to neighbors buried utilities, on the Client's property, are the responsibility of the Client**
- **Damage to installed material (plants, trees, sod, etc.) by foot traffic, machinery, equipment, other trades, owner neglect or acts of nature will be excluded from any warranty and will not be replaced at the cost of Contractor**
- **Damage due to pest infestation is excluded from warranty and any damaged material will not be replaced at the cost of the Contractor. If, however, the Contractor has a separate maintenance contract with the client, pest control would fall under that contract and would be subject to those warranty parameters.**
- **Damage due to improper watering after final acceptance will not be replaced at the cost of the Contractor**

## Material Tolerances

- **Wood:** Pressure treated wood cannot be guaranteed against warp, age, checking, or cupping.
- **Stone:** Natural stone has color variations that vary from stone to stone. In addition, mineral deposits such as lime, iron, etc. can change the stone and even bleed. This is the nature of the product, and the Client accepts this as a natural and acceptable quality of the stone

- Metal: Metal, which is not galvanized, is not guaranteed from rusting commencing immediately after installation
- Concrete: Spider cracks (hairline stress-fractures) are considered a normal characteristic of all types of concrete. Concrete may crack substantially over time due to proximity of tree roots.
- Warranty Time Period: The Contractor warrants all construction and installation for a period of one (1) year, providing that they have been maintained properly. All construction materials are subject to manufacturer’s specific warranties/guarantees. Planting is warranted for one (1) year if there is an approved irrigation system
- Client Responsibilities: The Client recognizes and agrees that they have a responsibility to maintain constructions, plants, bushes, trees, and other installations in keeping with standard quality maintenance requirements for the Warranty to remain in effect. Failure to properly maintain materials or horticulture installations will void the warranty. Client further recognizes and agrees that damage to construction, materials, horticulture elements and other warrantable items of the project will not be warranted if the damage or loss is due to elements beyond the control of the Contractor. For example, flooding eaves, troughs that damage plants, fallen branches, animal caused damage, damaged/ burst irrigation or drainage pipes that were not maintained properly, use of improper chemicals, improper maintenance, extreme or unusual weather conditions, and similar and/or related situations – void all warranties provided by the Contractor
- Use of Client Selected and Approved Substandard Materials: Client recognized and agrees that if the Client has chosen and approved the use of substandard materials for any application that the one-year warranty will be void or otherwise limited in writing on those items so impacted but will remain in effect for all other elements of the project not impacted directly or indirectly by use of substandard materials. the Contractor will notify in writing to the Client any material that the Client has selected that would negatively impact the one-year warranty of the Contractor – prior to purchasing and/or installing such materials
- Material Grades: The Client recognizes that all materials come in a range of grades of quality and finishes, and that natural materials are not perfect. Natural wood has knots, and other natural materials have variability in color due to a wide range of factors, and that sample while useful in material selection decision-making, cannot be expected to accurately represent the total completed installation. The Contractor shall endeavor to enable the Client to see or understand the representative range of color, texture, and related of all materials installed on a project, however, acceptable Florida Grades and Standards will be used for the final selection of those materials. Once the selection has been approved by the Client, the Client will be responsible for all costs associated with changing any given material should the Client change their mind during or after material is purchased or installed.
- Plant specified height and width are used as primary sizes for sourcing plant material. This may result in minor deviation from container and caliper size specifications.

By \_\_\_\_\_  
**Garrett Macgregor**  
 Date 6/15/2026  
 \_\_\_\_\_  
**Pine Lake Services, LLC**

By \_\_\_\_\_  
**Alize Aninipot**  
 Date \_\_\_\_\_  
 \_\_\_\_\_  
**Inframark**



# Proposal #9113

## Carlton Lakes - Mulch Pond Trees Proposal 06/26

**Date** 6/25/2026  
**Customer** Alize Aninipot | Inframark | 11404 Carlton Fields Drive | Riverview, FL 33579  
**Property** Carlton Lakes CDD | 11404 Carlton Fields Drive | Riverview, FL 33579

Pine Lake Services, LLC would like to thank you for the opportunity to bid. We look forward to working with you on this project. If you have any questions, please feel free to contact us at any time at projects@pinelakeLLC.com or (813) 948-4736.

### Install Pine Bark mulch at trees (148 total) located around ponds

#### Mulch Install

Items	Quantity	Unit
Mulch Pine Bark 3 CuFt Bag	300.00	EA
	<b>Mulch Install:</b>	<b>\$3,312.50</b>

### Fuel Surcharge

#### Fuel Surcharge

Items	Quantity	Unit
Fuel Surcharge	1.00	EA
	<b>Fuel Surcharge:</b>	<b>\$35.00</b>

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**PROJECT TOTAL: \$3,347.50**

### Optional Services

Initial next to the Optional Services you would like to accept.

\_\_\_\_\_ **Material Installation** **\$0.00**

### Terms & Conditions

## Terms & Conditions

### Payment Terms

Any proposal exceeding \$5,000 for an enhancement to a Maintenance property, a 50% deposit will be required upon acceptance to schedule job. The remaining 50% balance will be due upon completion of job.

Payments made via credit card will be accepted up to \$4,750 and will include an additional 3% credit card fee.

**Fuel Surcharge.** The monthly fee assumes a fuel cost of \$3.50 per gallon (the "Baseline"), benchmarked to the U.S. Energy Information Administration's Weekly Retail Gasoline Prices, Lower Atlantic Region, All Grades, All Formulations (the "Index"), at [www.eia.gov](http://www.eia.gov). If the Index value published for the first Monday of any invoiced month exceeds the Baseline by more than ten percent (10%), Contractor shall add a fuel surcharge to that month's invoice equal to two percent (2%) of the monthly fee for each \$0.25 per gallon (or fraction thereof) by which the Index exceeds the Baseline. The surcharge will appear as a separate line item, with the calculation provided upon request.

Interest will accrue on all invoices over thirty days old. Past due amounts will accrue interest at a rate of 1.5% per month (18% APR). Client agrees to pay any costs associated with collection, including but not limited to court and attorney's fees as additional sums owed.

### Exclusions

The Following matters are excluded from the Work, unless specified in writing to the contrary:

This Proposal price is valid for thirty (30) days. We reserve the right to modify pricing after that time to reflect current market prices.

Site work is excluded unless specified in writing within the Proposal. Site should be at finished grade (within 1" of final grade), with all soils in sod and planting areas to be loose, not compacted, and ready to install landscape material. If site is not at finished grade, Contractor reserves the right to delay until site is properly prepared.

Removal of base material and/or aggregate material within all landscape planting areas, sod areas and other green space areas that impedes or impacts proper planting of plant material and sod.

Soil replacement where base material and/or aggregate material was removed for proper planting

**Drainage:** Should the Client's property be the lowest elevation in relation to surrounding property or buildings, the Contractor reserves the right to retain an expert to evaluate and propose drainage solutions. All costs for engineering services, as well as the actual drainage work will be at the Client's expense. Unless the Client has a detailed Topographical survey completed, the above clause may come into effect.

Soil, Sod and/or Mulch quantities are estimates only. They do not account for disturbed construction areas or other fluctuations. Invoices will reflect actual quantities used at proposed price per unit.

Conduit and connections for electrical, gas, and all other utilities and services

Site Unknowns: Including, but not limited to, sub-surface conditions/obstacles that create unforeseen labor, equipment, material, or disposal charges

MOT for temporary traffic control

Any Irrigation or utility trenching thru roads, road base, concrete, or rock will incur additional costs

Any cutting or repairing of any hard surface such as asphalt, concrete, pavers or curbs for irrigation or landscape

We need 72 hours' notice prior to road base material or concrete work is installed so that sleeves and/or road bores are installed

#### Backflow Connection

Water source for irrigation is based on specifications at the dedicated meter of the location marked on irrigation plan sheet. If a different location of the dedicated water source is established during construction a change order will be entered into to adjust for the costs associated with the new route for mainline and connections.

Man hours required to find installed buried irrigation sleeves or irrigation piping in areas where asphalt, concrete, curbs, or other hard surfaces are installed prior to completing the irrigation system and where markings or stubs have been placed to show location of irrigation sleeves or piping and these markers have been damaged, buried, or removed by others.

Additional man hours required to maintain plant material and/or sod of a landscape and irrigation installation project that:

Has been started by Pine Lake Nursery and Landscape and/or its subcontractors and is interrupted, delayed, impeded, or prohibited, by others from being worked on continuously until the landscape and irrigation project is completed. Pine Lake Nursery and Landscaper and its subcontractors are excluded.

Upon completion of the landscape and irrigation installation project as specified in the landscape and irrigation plan sets is considered complete but will not be accepted as completed until the project as a whole is accepted as complete.

Existing tree preservation, barricading, pruning, root pruning, or inventory

Repairs to any erosion control measures that are damaged or inoperative prior to commencement of landscape and irrigation work

Any planting of sod or other ground cover as required by any municipality when construction of landscape and irrigation has ceased or been suspended for more than 30 days that is no fault of the landscape or irrigation contractor or subcontractors

Warranty on transplanted plant material from the project site

Warranty on plant material that is not rated to grow in established USDA plant hardiness growth zone(s)

#### **Procedure for Extra Work, Changes and Escalation**

If it shall become necessary for the Contractor to make changes in any designs, drawings, plans, or specifications for any part of the project or reasons over which we have no control, or we are put to any extra work, cost or expense by reason of any act or matter over which it has no control, the Customer will pay to the Contractor a fee for such changed or extra Work calculated on a time and materials basis. All changes to Work or pricing or the terms of this Agreement will be read and understood within the context and meanings of this Agreement unless stated explicitly

to the contrary.

Change Order: The quantities or specifications of material as outlined in the Proposal could be adjusted at any time with approval in the form of a signed Change Order. Change Orders will be executed using current market prices

### **Escalation Clause**

In the event of significant delay or price increase of material, equipment, or energy occurring during the performance of the contract through no fault of the Construction Manager, the Contract Sum, time of completion or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the Contract Documents. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 5% percent between the date of this Contract and the date of installation

### **Warranty and Tolerances**

Payments Received: The Warranty for the contract is only valid if payment is received in full on acceptance of the work

Diligence: The Contractor agrees to carry out its Work diligently and to provide sufficient supervision and inspection of its staff and subcontractors and that its work will be of proper and professional quality, and in full conformity with the requirements of the contract

Competence: The Contractor warrants that it is competent to perform the Work and that it has the necessary qualifications including knowledge and skill with the ability to use them effectively.

Site Unknowns: It is the responsibility of the Client or the Client's Representative to fully inform the Contractor of all the information regarding site unknowns that may include difficult buried materials, cables, and pipes, tree stumps, drainage or water table issues, rock, and shale sub surfaces and/or other impediments, issues or factors that could otherwise impact the quality, cost and timeliness of project completion. Failure to notify the Contractor may lead to additional costs to the Client (at the Contractor's discretion) and schedule time not included in the proposal and may require changes in design and construction to overcome such problems – all for which the

Client will be responsible. Client can avoid such risks by permitting the Contractor to do appropriate soil and ground tests, review the site, and to secure additional required site information from appropriate government and other authorities.

Damaged Utilities: Should damage occur to utilities during construction, the Contractor is only liable for the cost of the repair. the Contractor is not liable in any way for inconvenience to the Client caused by damage to the utilities

Damage to neighbors buried utilities, on the Client's property, are the responsibility of the Client

Damage to installed material (plants, trees, sod, etc.) by foot traffic, machinery, equipment, other trades, owner neglect or acts of nature will be excluded from any warranty and will not be replaced at the cost of Contractor

Damage due to pest infestation is excluded from warranty and any damaged material will not be replaced at the cost of the Contractor. If, however, the Contractor has a separate maintenance contract with the client, pest control would fall under that contract and would be subject to those warranty parameters.

Damage due to improper watering after final acceptance will not be replaced at the cost of the Contractor

**Material Tolerances**

Wood: Pressure treated wood cannot be guaranteed against warp age, checking, or cupping.


Stone: Natural stone has color variations that vary from stone to stone. In addition, mineral deposits such as lime, iron, etc. can change the stone and even bleed. This is the nature of the product, and the Client accepts this as a natural and acceptable quality of the stone

Metal: Metal, which is not galvanized, is not guaranteed form rusting commencing immediately after installation

Concrete: Spider cracks (hairline stress-fractures) are considered a normal characteristic of all types of concrete. Concrete may crack substantially over time due to proximity of tree roots.

Warranty Time Period: The Contractor warrants all construction and installation for a period of one (1) year, providing that they have been maintained properly. All construction materials are subject to manufacturer’s specific warranties/guarantees. Planting is warranted for one (1) year if there is an approved irrigation system

Client Responsibilities: The Client recognizes and agrees that they have a responsibility to maintain constructions, plants, bushes, trees, and other installations in keeping with standard quality maintenance requirements for the Warranty to remain in effect. Failure to properly maintain materials or horticulture installations will void the warranty. Client further recognizes and agrees that damage to construction, materials, horticulture elements and other warrantable items of the project will not be warranted if the damage or loss is due to elements beyond the control of the Contractor. For example, flooding eaves, troughs that damage plants, fallen branches, animal caused damage, damaged/ burst irrigation or drainage pipes that were not maintained properly, use of improper chemicals, improper maintenance, extreme or unusual weather conditions, and similar and/or related situations – void all warranties provided by the Contractor

By   
\_\_\_\_\_  
**Michael Dunbar**  
Date 6/25/2026  
\_\_\_\_\_  
**Pine Lake Services, LLC**

By \_\_\_\_\_  
**Alize Aninipot**  
Date \_\_\_\_\_  
\_\_\_\_\_  
**Inframark**

# ESTIMATE

## Zebra Cleaning Team

219 Flamingo Dr PMB 3456  
Apollo Beach, FL 33572-7000

lancewood1970@gmail.com

+1 (813) 279-0437

zebrapoolteam.com

### Bill to

Carlton Lakes CDD  
11404 Carlton Fields Drive  
FL.  
Riverview, FL 33579

### Estimate details

Estimate no.: 1106  
Estimate date: 06/25/2026

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Flow Meter</b>	8 inch	1	\$263.03	\$263.03
2.	<b>Freight</b>		1	\$15.00	\$15.00
				<b>Total</b>	<b>\$278.03</b>

### Note to customer

Needed Per Health Department

Accepted date

Accepted by

**Carlton Lakes Community  
Development District**

**ANNUAL FINANCIAL REPORT**

**September 30, 2025**

**Carlton Lakes Community Development District**

**ANNUAL FINANCIAL REPORT**

**September 30, 2025**

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# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

## REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors  
Carlton Lakes Community Development District  
Hillsborough County, Florida

### Report on Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of the governmental activities and each major fund of Carlton Lakes Community Development District (the "District"), as of and for the year ended September 30, 2025, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2025, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



To the Board of Supervisors  
Carlton Lakes Community Development District

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for one year beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts, and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements.



To the Board of Supervisors  
Carlton Lakes Community Development District

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Management is responsible for the other information included in the financial report. The other information comprises the information for compliance with Florida Statutes 218.39(3)(c) but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated June 29, 2026 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Berger Toombs Elam  
Gaines + Frank*

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June 29, 2026

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

Management's discussion and analysis of Carlton Lakes Community Development District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The District's basic financial statements comprise three components; 1) *Government-wide financial statements*, 2) *Fund financial statements*, and 3) *Notes to financial statements*. The *Government-wide financial statements* present an overall picture of the District's financial position and results of operations. The *Fund financial statements* present financial information for the District's major funds. The *Notes to financial statements* provide additional information concerning the District's finances.

The *Government-wide financial statements* are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Net position is reported in three categories: 1) net investment in capital assets, 2) restricted, and 3) unrestricted. Assets, liabilities, and net position are reported for all governmental activities.

The **statement of activities** presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities financed by the District include general government, physical environment, culture/recreation, and debt service.

*Fund financial statements* present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

*Fund financial statements* include a **balance sheet** and a **statement of revenues, expenditures and changes in fund balances** for all governmental funds. A **statement of revenues, expenditures, and changes in fund balances – budget and actual** is provided for the District's General Fund. *Fund financial statements* provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

The *government-wide financial statements* and the *fund financial statements* provide different pictures of the District. The *government-wide financial statements* provide an overall picture of the District's financial standing. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including capital assets, are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds, are included. The **statement of activities** includes depreciation on all long-lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The *fund financial statements* provide a picture of the major funds of the District. In the case of governmental activities, outlays for long lived assets are reported as expenditures and long-term liabilities, such as long-term debt, are not included in the fund financial statements. To provide a link from the *fund financial statements* to the *government-wide financial statements*, reconciliation is provided from the *fund financial statements* to the *government-wide financial statements*.

*Notes to financial statements* provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets and long-term debt are some of the items included in the *notes to financial statements*.

**Financial Highlights**

The following are the highlights of financial activity for the year ended September 30, 2025.

- ◆ The District's total assets were exceeded by total liabilities by \$(6,219,508) (net position). Net investment in capital assets for the District was \$(3,810,196). Unrestricted net position for governmental activities was \$(3,051,535) and restricted net position was \$642,223.
- ◆ Governmental activities revenues totaled \$2,500,082 while governmental activities expenses totaled \$2,111,074.

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Financial Analysis of the District**

The following schedule provides a summary of the assets, liabilities and net position of the District and is presented by category for comparison purposes.

**Net Position**

	<b>Governmental Activities</b>	
	<b>2025</b>	<b>2024</b>
Current assets	\$ 720,282	\$ 310,854
Restricted assets	1,393,085	1,313,971
Capital assets	5,683,458	6,209,025
Total Assets	7,796,825	7,833,850
Current liabilities	651,744	768,263
Non-current liabilities	13,364,589	13,674,103
Total Liabilities	14,016,333	14,442,366
Net position - net investment in capital assets	(3,810,196)	(3,275,210)
Net position - restricted	642,223	515,151
Net position - unrestricted	(3,051,535)	(3,848,457)
Total Net Position	\$ (6,219,508)	\$ (6,608,516)

The increase in current and restricted assets is primarily due to revenues in excess of expenditures at the fund level in the current year.

The decrease in capital assets is due to depreciation in the current year.

The decrease in total liabilities is related to principal payments on the long-term debt in the current year.

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Financial Analysis of the District (Continued)**

The following schedule provides a summary of the changes in net position of the District and is presented by category for comparison purposes.

**Change In Net Position**

	<b>Governmental Activities</b>	
	<b>2025</b>	<b>2024</b>
Program Revenues		
Charges for services	\$ 2,386,096	\$ 1,999,147
General Revenues		
Miscellaneous revenues	9,084	8,379
Investment earnings	104,902	81,344
	<u>2,500,082</u>	<u>2,088,870</u>
Total Revenues		
Expenses		
General government	91,504	127,583
Physical environment	1,154,887	1,099,007
Culture/recreation	118,568	118,567
Interest and other charges	746,115	760,486
	<u>2,111,074</u>	<u>2,105,643</u>
Total Expenses		
Change in Net Position	389,008	(16,773)
Net Position - Beginning of Year	<u>(6,608,516)</u>	<u>(6,591,743)</u>
Net Position - End of Year	<u><u>\$ (6,219,508)</u></u>	<u><u>\$ (6,608,516)</u></u>

The increase in charges for services is primarily due to an increase in special assessment levied in the current year.

The decrease in general government is primarily related to the decrease in legal fees in the current year.

The increase in physical environment is primarily due to an increase in repairs and maintenance in the current year.

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Capital Assets Activity**

The following schedule provides a summary of the District's capital assets as of September 30, 2025 and 2024.

<b>Description</b>	<b>Governmental Activities</b>	
	<b>2025</b>	<b>2024</b>
Capital assets, being depreciated		
Buildings and improvements	\$ 3,516,676	\$ 3,516,676
Improvements other than buildings	3,121,209	3,121,209
Infrastructure	2,846,350	2,846,350
Equipment	9,419	9,419
Less: accumulated depreciation	<u>(3,810,196)</u>	<u>(3,284,629)</u>
Governmental Activities Capital Assets	<u>\$ 5,683,458</u>	<u>\$ 6,209,025</u>

During the year, depreciation was \$525,567.

**General Fund Budgetary Highlights**

Budgeted expenditures exceeded actual expenditures primarily due to less capital improvements, reserve, and utility expenditures than were anticipated.

The September 30, 2025 budget was not amended.

**Debt Management**

Governmental Activities debt includes the following:

- In December 2015, the District issued \$8,715,000 Series 2015 Special Assessment Revenue Bonds. These bonds were issued to finance the cost of acquisition, construction, installation and equipping of the 2015 Project. The balance outstanding on the Series 2015 Bonds at September 30, 2025 was \$6,320,000.
- In May 2017, the District issued \$3,940,000 Series 2017 Special Assessment Revenue Bonds. These bonds were issued to finance the cost of acquisition, construction, installation and equipping of the 2017 Project. The balance outstanding on the Series 2017 Bonds at September 30, 2025 was \$3,430,000.

**Carlton Lakes Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2025**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Debt Management (Continued)**

- In April 2018, the District issued \$4,255,000 Series 2018 Special Assessment Revenue Bonds. These bonds were issued to finance the cost of acquisition, construction, installation and equipping of a portion of the 2018 Project. The balance outstanding on the Series 2018 Bonds at September 30, 2025 was \$3,815,000.
- In a prior fiscal year, the District determined that a deferred obligation existed related to developer-funded improvements. These amounts represent costs incurred by the Developer that were not funded with bond proceeds. As of September 30, 2025, the District's remaining obligation totaled \$230,183.

**Economic Factors and Next Year's Budget**

Carlton Lakes Community Development District does not expect any economic factors to have any significant effect on the financial position or results of operations of the District in fiscal year 2026.

**Request for Information**

The financial report is designed to provide a general overview of Carlton Lakes Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Carlton Lakes Community Development District, Inframark, LLC, 11555 Heron Bay Boulevard, Suite 201, Coral Springs, Florida 33076.

**Carlton Lakes Community Development District**  
**STATEMENT OF NET POSITION**  
**September 30, 2025**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Current Assets	
Cash	\$ 666,144
Due from other governments	15,929
Prepaid expenses	38,188
Deposits	21
Total Current Assets	720,282
Non-current Assets	
Restricted Assets	
Investments	1,393,085
Capital Assets, Being Depreciated	
Building and improvements	3,516,676
Improvements other than buildings	3,121,209
Infrastructure	2,846,350
Equipment	9,419
Less: accumulated depreciation	(3,810,196)
Total Non-current Assets	7,076,543
Total Assets	7,796,825
 <b>LIABILITIES</b>	
Current Liabilities	
Accounts payable and accrued expenses	34,340
Accrued interest	302,404
Bonds payable	315,000
Total Current Liabilities	651,744
Non-current Liabilities	
Deferred obligation	230,183
Bonds payable, net	13,134,406
Total Non-current Liabilities	13,364,589
Total Liabilities	14,016,333
 <b>NET POSITION</b>	
Net investment in capital assets	(3,810,196)
Restricted for debt service	642,223
Unrestricted	(3,051,535)
Total Net Position	\$ (6,219,508)

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District  
STATEMENT OF ACTIVITIES  
For the Year Ended September 30, 2025**

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues Charges for Services</b>	<b>Net (Expense) Revenues and Changes in Net Position Governmental Activities</b>
Governmental Activities			
General government	\$ (91,504)	\$ 137,452	\$ 45,948
Physical environment	(1,154,887)	1,158,423	3,536
Culture/recreation	(118,568)	-	(118,568)
Interest and other charges	(746,115)	1,090,221	344,106
Total Governmental Activities	\$ (2,111,074)	\$ 2,386,096	275,022
	<b>General Revenues</b>		
			9,084
			104,902
			113,986
		Change in Net Position	389,008
		Net Position - October 1, 2024	(6,608,516)
		Net Position - September 30, 2025	\$ (6,219,508)

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**BALANCE SHEET –**  
**GOVERNMENTAL FUNDS**  
**September 30, 2025**

	General	Debt Service	Total Governmental Funds
<b>ASSETS</b>			
Cash	\$ 666,144	\$ -	\$ 666,144
Due from other funds	-	40,181	40,181
Due from other governments	8,779	7,150	15,929
Prepaid expenses	38,188	-	38,188
Deposits	21	-	21
Restricted assets			
Investments	-	1,393,085	1,393,085
<b>Total Assets</b>	<u>\$ 713,132</u>	<u>\$ 1,440,416</u>	<u>\$ 2,153,548</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Accounts payable and accrued expenses	\$ 34,340	\$ -	\$ 34,340
Due to other funds	40,181	-	40,181
<b>Total Liabilities</b>	<u>74,521</u>	<u>-</u>	<u>74,521</u>
<b>FUND BALANCES</b>			
Nonspendable			
Prepaid expenses	38,188	-	38,188
Deposits	21	-	21
Restricted			
Debt service	-	1,440,416	1,440,416
Unassigned	600,402	-	600,402
<b>Total Fund Balances</b>	<u>638,611</u>	<u>1,440,416</u>	<u>2,079,027</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 713,132</u>	<u>\$ 1,440,416</u>	<u>\$ 2,153,548</u>

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES**  
**TO NET POSITION OF GOVERNMENTAL ACTIVITIES**  
**September 30, 2025**

Total Governmental Fund Balances	\$ 2,079,027
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets being depreciated, buildings and improvements, \$3,516,676, improvements other than buildings, \$3,121,209, infrastructure, \$2,846,350, and equipment, \$9,419, net of accumulated depreciation, \$(3,810,196), used in governmental activities are not current financial resources and therefore, are not reported at the fund level.	5,683,458
Long-term liabilities, including bonds payable, \$(13,565,000), net of bond discount, net, \$115,594, and deferred obligations, \$(230,183), are not due and payable in the current period and therefore, are not reported at the fund level.	(13,679,589)
Accrued interest expense for long-term debt is not a current financial use and; therefore, is not reported at the fund level.	<u>(302,404)</u>
Net Position of Governmental Activities	<u><u>\$ (6,219,508)</u></u>

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES – GOVERNMENTAL FUNDS**  
**For the Year Ended September 30, 2025**

	General	Debt Service	Total Governmental Funds
Revenues			
Special assessments	\$ 1,295,875	\$ 1,090,221	\$ 2,386,096
Miscellaneous revenues	9,084	-	9,084
Investment earnings	44,189	60,713	104,902
Total Revenues	<u>1,349,148</u>	<u>1,150,934</u>	<u>2,500,082</u>
Expenditures			
Current			
General government	91,504	-	91,504
Physical environment	771,181	-	771,181
Debt service			
Principal	133,333	295,000	428,333
Interest	11,767	734,828	746,595
Total Expenditures	<u>1,007,785</u>	<u>1,029,828</u>	<u>2,037,613</u>
Excess revenues over/(under) expenditures	341,363	121,106	462,469
Other financing sources/(uses)			
Insurance proceeds	<u>23,293</u>	<u>-</u>	<u>23,293</u>
Net Change in Fund Balances	364,656	121,106	485,762
Fund Balances - October 1, 2024	<u>273,955</u>	<u>1,319,310</u>	<u>1,593,265</u>
Fund Balances - September 30, 2025	<u>\$ 638,611</u>	<u>\$ 1,440,416</u>	<u>\$ 2,079,027</u>

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**For the Year Ended September 30, 2025**

Net Change in Fund Balances - Total Governmental Funds	\$	485,762
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation. This is the amount of depreciation in the current period.		(525,567)
Repayments of long-term liabilities are expenditures at the fund level, but the repayment reduces long-term liabilities at the government-wide level.		428,333
Amortization of bond discount does not require the use of current financial resources and therefore, is not reported at the fund level. This is the amount of amortization in the current period.		(5,486)
In the Statement of Activities, interest is accrued on outstanding bonds; whereas at the fund level, interest expenditures are reported when due. This is the change in accrued interest in the current period.		5,966
		5,966
Change in Net Position of Governmental Activities	\$	389,008

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES – BUDGET AND ACTUAL – GENERAL FUND**  
**For the Year Ended September 30, 2025**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenues				
Special assessments	\$ 1,283,481	\$ 1,283,481	\$ 1,295,875	\$ 12,394
Miscellaneous revenues	7,500	7,500	9,084	1,584
Investment earnings	-	-	44,189	44,189
Total Revenues	<u>1,290,981</u>	<u>1,290,981</u>	<u>1,349,148</u>	<u>58,167</u>
Expenditures				
Current				
General government	124,610	124,610	91,504	33,106
Physical environment	941,261	941,261	771,181	170,080
Capital outlay	105,110	105,110	-	105,110
Debt service				
Principal	120,000	120,000	133,333	(13,333)
Interest	-	-	11,767	(11,767)
Total Expenditures	<u>1,290,981</u>	<u>1,290,981</u>	<u>1,007,785</u>	<u>283,196</u>
Excess revenues over/(under) expenditures	-	-	341,363	341,363
Other financing sources/(uses)				
Insurance proceeds	-	-	23,293	23,293
Net Change in Fund Balances	-	-	364,656	364,656
Fund Balances - October 1, 2024	<u>203,553</u>	<u>203,553</u>	<u>273,955</u>	<u>70,402</u>
Fund Balances - September 30, 2025	<u>\$ 203,553</u>	<u>\$ 203,553</u>	<u>\$ 638,611</u>	<u>\$ 435,058</u>

*See accompanying notes to financial statements.*

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

**1. Reporting Entity**

The District was established on March 25, 2015, as a Community Development District, pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes, as amended (the "Act"), by the Board of County Commissioners of Hillsborough County Ordinance 15-6, and subsequently amended by Ordinance 18-8, to expand the District's boundaries. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing district roads, landscaping, and other basic infrastructure projects within or outside the boundaries of the Carlton Lakes Community Development District. The District is governed by a Board of Supervisors who are elected to four-year terms. The District operates within the criteria established by Chapter 190, Florida Statutes.

As required by GAAP, these financial statements present the Carlton Lakes Community Development District (the primary government) as a stand-alone government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters.

Based upon the application of the above-mentioned criteria as set forth in Governmental Accounting Standards Board Statement Number 61, The Financial Reporting Entity, the District has identified no component units.

**2. Measurement Focus and Basis of Accounting**

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**a. Government-wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Government-wide financial statements report all non-fiduciary information about the reporting government as a whole. These statements include all the governmental activities of the primary government. The effect of interfund activity has been removed from these statements.

Governmental activities are primarily supported by special assessments and interest. Program revenues are netted with program expenses in the Statement of Activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

**b. Fund Financial Statements**

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

**Carlton Lakes Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**b. Fund Financial Statements (Continued)**

**Governmental Funds**

The District reports fund balance in accordance with Governmental Accounting Standards Board Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The District has various policies governing the fund balance classifications.

**Nonspendable Fund Balance** – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

**Restricted Fund Balance** – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**Assigned Fund Balance** – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

**Unassigned Fund Balance** – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Unassigned fund balance is considered to be utilized first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

**Fund Balance Spending Hierarchy** – For all governmental funds except special revenue funds, when restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

**Carlton Lakes Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**b. Fund Financial Statements (Continued)**

**Governmental Funds (Continued)**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter, to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Interest associated with the current fiscal period is considered to be an accrual item and so has been recognized as revenue of the current fiscal period.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of “available spendable resources”.

Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

**3. Basis of Presentation**

**a. Governmental Major Funds**

General Fund – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

**Carlton Lakes Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**3. Basis of Presentation (Continued)**

**a. Governmental Major Funds (Continued)**

Debt Service Fund – The Debt Service Fund accounts for debt service requirements to retire the special assessment revenue bonds which were used to finance the construction of District infrastructure improvements. The bonds are secured by a first lien on and pledge of the Pledged Revenues.

**b. Non-current Governmental Assets/Liabilities**

GASB Statement 34 requires that non-current governmental assets, such as capital assets, and non-current governmental liabilities, such as long-term debt, be reported in the governmental activities column in the government-wide Statement of Net Position.

**4. Assets, Liabilities and Net Position or Equity**

**a. Cash and Investments**

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

1. Direct obligations of the United States Treasury;
2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
3. Interest-bearing time deposits or savings accounts in authorized qualified public depositories;
4. Securities and Exchange Commission, registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Cash equivalents include time deposits and certificates of deposit with original maturities of three months or less and held in a qualified public depository as defined by Florida Statute 280.02.

**Carlton Lakes Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**4. Assets, Liabilities and Net Position or Equity (Continued)**

**b. Restricted Net Position**

Certain net position of the District are classified as restricted on the Statement of Net Position because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors. In a fund with both restricted and unrestricted net position, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

**c. Capital Assets**

Capital assets, which include building and improvements, improvements other than buildings, infrastructure, and equipment, are reported in the governmental activities column.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. The valuation basis for all assets is historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation of capital assets is computed and recorded by utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows:

Buildings and improvements	30 years
Improvements other than buildings	10 years
Infrastructure	30 years
Equipment	7 years

**d. Bond Discount**

Bond discounts are presented on the government-wide financial statements and amortized over the life of the bonds using the straight-line method. For financial reporting, the unamortized discounts are netted against the applicable long-term debt.

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**4. Assets, Liabilities and Net Position or Equity (Continued)**

**e. Budgets**

Budgets are prepared and adopted after a public hearing for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds. As a result, deficits in the budget columns of the accompanying financial statements may occur.

**f. Use of Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the financial statement date and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**g. Special Assessments**

Special assessments revenues that fund the annual operating budget are levied annually at a public hearing prior to the beginning of each fiscal year. Special assessment revenues that repay the District's bond issuances were levied when the bonds were issued and are collected annually over the term of the bonds. Assessments collected utilizing the uniform method of collection per Section 197.3632 Florida Statutes are certified for collection to the County Tax Collector no later than September 15th of each year. The District's special assessments are included on the property owners' November 1st property tax bill which if paid in November receives an early payment discount of 4%, if paid in December payment discount is 3%, if paid in January discount is 2% and if paid in February is 1%. Property tax bills paid in March, receive no early payment discount. Discounts are in accordance with Section 197.162, Florida Statutes.

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

**1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position**

“Total fund balances” of the District’s governmental funds, \$2,079,027, differs from “net position” of governmental activities, \$(6,219,508), reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the current financial resources focus of the governmental fund balance sheet. The effects of the difference are illustrated below.

**Capital related items**

When capital assets that are to be used in governmental activities are purchased or constructed, the cost of those assets is reported as expenditures at the fund level. However, the Statement of Net Position included those capital assets among the assets of the District as a whole.

Buildings and improvements	\$ 3,516,676
Improvement other than buildings	3,121,209
Infrastructure	2,846,350
Equipment	9,419
Less: accumulated depreciation	<u>(3,810,196)</u>
Total	<u>\$ 5,683,458</u>

**Long-term debt transactions**

Long-term liabilities applicable to the District’s governmental activities are not due and payable in the current period and accordingly are not reported as fund level liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Position. Balances at September 30, 2025 were:

Bonds payable	\$ (13,565,000)
Bond discount, net	115,594
Deferred obligations	<u>(230,183)</u>
Total	<u>\$ (13,679,589)</u>

**Accrued interest**

Accrued liabilities in the Statement of Net Position differ from the amount reported at the fund level due to the accrued interest on bonds.

Accrued interest	<u>\$ (302,404)</u>
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**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)**

**2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities**

The “net change in fund balances” for government funds, \$485,762, differs from the “change in net position” for governmental activities, \$389,008, reported in the Statement of Activities. The differences arise primarily from the long-term economic focus of the Statement of Activities versus the current financial resources focus of the governmental funds. The effects of the difference are illustrated as follows.

**Capital related items**

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures at the fund level. However, in the Statement of Activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation. As a result, fund balances decrease by the amount of financial resources expended, whereas net position decreases by the amount of depreciation charged for the year.

Depreciation	\$ <u>(525,567)</u>
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**Long-term debt transactions**

Repayments of long-term debt are expenditures at the fund level, but the repayments reduce non-current liabilities at the government-wide level.

Repayments of long-term debt	\$ <u>428,333</u>
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Amortization of the bond discount does not require the use of current financial resources and therefore is not reported at the fund level.

Amortization of bond discount	\$ <u>(5,486)</u>
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Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore, are not reported as expenditures at the fund level.

Net change in accrued interest payable	\$ <u>5,966</u>
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**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE C – CASH AND INVESTMENTS**

All deposits are held in qualified public depositories and are included on the accompanying balance sheet as cash and investments.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal deposit policy for custodial credit risk; however, they follow the provisions of Chapter 280, Florida Statutes regarding deposits and investments. As of September 30, 2025, the District's bank balance was \$684,250 and the carrying value was \$666,144. Exposure to custodial credit risk was as follows. The District maintains all deposits in a qualified public depository in accordance with the provisions of Chapter 280, Florida Statutes, which means that all deposits are fully insured by the Federal Deposit Insurance Corporation or collateralized under Chapter 280, Florida Statutes.

Investments

As of September 30, 2025, the District had the following investments and maturities:

<u>Investment</u>	<u>Maturities</u>	<u>Fair Value</u>
U.S. Bank Money Market	N/A	<u>\$ 1,393,085</u>

The District categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that use the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the investment listed above is not subject to the fair value hierarchy.

Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE C – CASH AND INVESTMENTS (CONTINUED)**

Credit Risk

The District's investments are limited by state statutory requirements and bond compliance. The District has no investment policy that would further limit its investment choices. As of September 30, 2025, the District's investments in U.S. Bank Money Market were not rated by Standard & Poor's.

Concentration of Credit Risk

The District places no limit on the amount it may invest in any one fund. The investments in U.S. Bank Money Market are 100% of the District's total investments.

The types of deposits and investments and their level of risk exposure as of September 30, 2025 were typical of these items during the fiscal year then ended. The District considers any decline in fair value for certain investments to be temporary.

**NOTE D – CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2025 was as follows:

	Balance October 1, 2024	Additions	Deletions	Balance September 30, 2025
<b><u>Governmental Activities:</u></b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 3,516,676	\$ -	\$ -	\$ 3,516,676
Improvements other than buildings	3,121,209	-	-	3,121,209
Infrastructure	2,846,350	-	-	2,846,350
Equipment	9,419	-	-	9,419
Total Capital Assets, Being Depreciated	<u>9,493,654</u>	<u>-</u>	<u>-</u>	<u>9,493,654</u>
Less accumulated depreciation for:				
Buildings and improvements	(703,337)	(117,222)	-	(820,559)
Improvements other than buildings	(2,010,679)	(312,121)	-	(2,322,800)
Infrastructure	(569,268)	(94,878)	-	(664,146)
Equipment	(1,345)	(1,346)	-	(2,691)
Total Accumulated Depreciation	<u>(3,284,629)</u>	<u>(525,567)</u>	<u>-</u>	<u>(3,810,196)</u>
Total Capital Assets, Being Depreciated, Net	<u>\$ 6,209,025</u>	<u>\$ (525,567)</u>	<u>\$ -</u>	<u>\$ 5,683,458</u>

Depreciation was charged to physical environment, \$406,999, and culture/recreation, \$118,568.

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE E – LONG-TERM DEBT**

The following is a summary of long-term debt activity of the District for the year ended September 30, 2025:

Long-term debt at October 1, 2024	\$ 14,223,516
Principal payments	(428,333)
Long-term Debt at September 30, 2025	13,795,183
Less: bond discount, net	(115,594)
Long-term Debt, Net at September 30, 2025	\$ 13,679,589

Bonds payable is comprised of the following:

Special Assessment Revenue Bonds

\$8,715,000 Series 2015 Bonds are due in annual principal installments beginning November 2018, maturing through November 2047. Interest is due semiannually on May 1 and November 1, beginning November 1, 2016, at various rates between 4.25% and 5.75%. Current portion is \$145,000.

\$ 6,320,000

\$3,940,000 Series 2017 Bonds are due in annual principal installments beginning November 2018, maturing through November 2047. Interest is due semiannually on May 1 and November 1, beginning November 1, 2017, at various rates between 3.75% and 5.125%. Current portion is \$85,000.

3,430,000

\$4,255,000 Series 2018 Bonds are due in annual principal installments beginning May 2020, maturing through May 2049. Interest is due semiannually on May 1 and November 1, beginning November 1, 2018, at various rates between 4% and 5.25%. Current portion is \$85,000.

3,815,000

Bonds payable at September 30, 2025

13,565,000

Less: bond discount, net

(115,594)

Bonds Payable, Net at September 30, 2025

\$ 13,449,406

**Carlton Lakes Community Development District  
 NOTES TO FINANCIAL STATEMENTS  
 September 30, 2025**

**NOTE E – LONG-TERM DEBT (CONTINUED)**

The annual requirements to amortize the principal and interest of bonded debt outstanding as of September 30, 2025 are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 315,000	\$ 720,141	\$ 1,035,141
2027	330,000	704,606	1,034,606
2028	340,000	688,338	1,028,338
2029	355,000	671,572	1,026,572
2030	375,000	653,709	1,028,709
2031-2035	2,200,000	2,942,700	5,142,700
2036-2040	2,855,000	2,275,641	5,130,641
2041-2045	3,750,000	1,388,438	5,138,438
2046-2049	<u>3,045,000</u>	<u>309,041</u>	<u>3,354,041</u>
Totals	<u>\$ 13,565,000</u>	<u>\$ 10,354,186</u>	<u>\$ 23,919,186</u>

Significant Bond Provisions

The Series 2015, Series 2017, and Series 2018 Bonds are subject to redemption at the option of the District prior to their maturity, in whole or in part, at any time after November 1, 2026, November 1, 2027, and May 1, 2028, respectively, at a redemption price set in the Trust Indenture, together with accrued interest to the date of redemption. The Bonds are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Trust Indenture.

The Trust Indenture requires certain amounts to be maintained in a reserve account. In addition, the Trust Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements.

**Carlton Lakes Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2025**

**NOTE E – LONG-TERM DEBT (CONTINUED)**

Depository Funds

The bond resolution establishes certain funds and determines the order in which revenues are to be deposited into these funds. A description of the significant funds, including their purposes, is as follows:

1. Reserve Fund – The Series 2015, Series 2017, and Series 2018 Reserve Accounts were funded from the proceeds of the Series 2015, Series 2017, and Series 2018 Bonds. Monies held in the reserve accounts will be used only for the purposes established in the Bond Indenture.

	<u>Reserve Balance</u>	<u>Reserve Requirement</u>
Special Assessment Revenue Bonds		
Series 2015	\$ 251,444	\$ 251,444
Series 2017	\$ 103,845	\$ 103,845
Series 2018	\$ 140,500	\$ 140,500

Notes Payable

In November 2023, the District issued a \$200,000 note to provide bridge funding for District operations. The note bears interest at 6.8% and had an original maturity of November 2026. During fiscal year 2024, the District made principal payments, resulting in an outstanding balance of \$133,333 as of September 30, 2024. During fiscal year 2025, the District repaid the remaining balance.

Deferred Obligation

During fiscal year 2019, the District determined that a total deferred obligation of \$488,233 and \$70,353 existed related to the Series 2015 and Series 2018 Capital Improvement Projects, respectively. These amounts represent costs incurred by the Developer for improvements associated with the District's capital projects that were not funded with bond proceeds. During fiscal year 2019, the District paid \$258,050 to the Developer toward the deferred obligation related to the Series 2015 Project. During fiscal year 2020, an additional \$70,353 was paid to the Developer related to the Series 2018 Project. As of September 30, 2025, the remaining deferred obligation of \$230,183 is outstanding to the Developer related to the Series 2015 Project. Payment of the remaining obligation is contingent upon the availability of funds.

**Carlton Lakes Community Development District  
 NOTES TO FINANCIAL STATEMENTS  
 September 30, 2025**

**NOTE F – INTERFUND BALANCES**

Interfund balances at September 30, 2025, consisted of the following:

<b>Receivable Fund</b>	<b>Payable Fund</b>
Debt Service Fund	General Fund
	\$ 40,181

Interfund balances were primarily related to the collection of assessments in one fund on behalf of another that were not remitted as of year-end.

**NOTE G – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no claims or settled claims from these risks that have exceeded commercial insurance coverage over the past three years.



# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
Carlton Lakes Community Development District  
Hillsborough County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements, as listed in the table of contents, of Carlton Lakes Community Development District, as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the basic financial statements and have issued our report thereon dated June 29, 2026.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Carlton Lakes Community Development District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Carlton Lakes Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of Carlton Lakes Community Development District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.



To the Board of Supervisors  
Carlton Lakes Community Development District

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Carlton Lakes Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Berger Toombs Elam Gaines &amp; Frank".

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June 29, 2026



# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

## MANAGEMENT LETTER

To the Board of Supervisors  
Carlton Lakes Community Development District  
Hillsborough County, Florida

### Report on the Financial Statements

We have audited the financial statements of Carlton Lakes Community Development District as of and for the year ended September 30, 2025, and have issued our report thereon dated June 29, 2026.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

### Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 29, 2026, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been made to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations in the preceding financial audit report.



To the Board of Supervisors  
Carlton Lakes Community Development District

### **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, requires us to apply appropriate procedures and communicate the results of our determination as to whether or not Carlton Lakes Community Development District met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that Carlton Lakes Community Development District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for Carlton Lakes Community Development District. It is management's responsibility to monitor Carlton Lakes Community Development District's financial condition; and our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Specific Information**

The information below was provided by management and has not been audited by us; therefore, we do not express an opinion or provide any assurance on the information.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7, Rules of the Auditor General, Carlton Lakes Community Development District reported:

- 1) The total number of District employees compensated in the last pay period of the District's fiscal year as: 0
- 2) The total number of independent contractors, to whom nonemployee compensation was paid in the last month of the District's fiscal year as: 5
- 3) All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as: \$0
- 4) All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency: \$849
- 5) Each construction project with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1, 2024, together with the total expenditures for such project as: N/A
- 6) A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the District amends a final adopted budget under Section 189.016(6), Florida Statutes: The Board did not amend the budget. See page 16 of annual financial report.



To the Board of Supervisors  
Carlton Lakes Community Development District

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)9, Rules of the Auditor General, Carlton Lakes Community Development District reported:

- 1) The rate or rates of non-ad valorem special assessments imposed by the District:  
\$1,471.54 – \$1,763.03 for the General Fund and \$1,041.67 – \$1,837.41 for the Debt Service Fund
- 2) The amount of special assessments collected by or on behalf of the District: \$2,386,096
- 3) The total amount of outstanding bonds issued by the District and the terms of such bonds are as follows: \$6,320,000 Series 2015 Bonds due on November 1, 2047; \$3,430,000 Series 2017 Bonds due on November 1, 2047; \$3,815,000 Series 2018 Bonds due on May 1, 2049

### Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or fraud, waste, or abuse, that has occurred or is likely to have occurred, that has an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Berger Toombs Elam  
Gaines + Frank*

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June 29, 2026



**Berger, Toombs, Elam,  
Gaines & Frank**

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

**INDEPENDENT ACCOUNTANTS' REPORT/COMPLIANCE  
WITH SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors  
Carlton Lakes Community Development District  
Hillsborough County, Florida

We have examined Carlton Lakes Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2025. Management is responsible for Carlton Lakes Community Development District's compliance with those requirements. Our responsibility is to express an opinion on Carlton Lakes Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Carlton Lakes Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Carlton Lakes Community Development District's compliance with the specified requirements.

In our opinion, Carlton Lakes Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2025.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June 29, 2026



**CARLTON LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

**District Manager Report – July 2026**

➤ **Upcoming Meeting Dates**

- August 12<sup>th</sup> Public Hearing
- September 9<sup>th</sup>

➤ **Seats up for Elections**

- Seats up for Election are Seat 3,4 and 5 Nicholle, Fredrick and Elizabeth
- As no one ran for the seats 3,4,5 Nicholle, Fredrick, and Elizabeth will be placed as holdover unless a resignation is provided.

➤ **Incident Reports**

- Dates of incidents occurred 6-17-26 and 6-20-26
- Upper Management Helena, Jennifer, and I were onsite on 6-23-26 to address these incidents with the Staff.

**CLEAR PARTNERSHIPS**



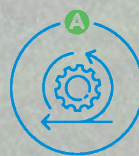
COLLABORATION



LEADERSHIP



EXCELLENCE



ACCOUNTABILITY



RESPECT

# Carlton Lakes Community Development District

2005 Pan Am Circle Suite 300 Tampa, FL 33607 (813) 397-5120 [www.meritusdistricts.com](http://www.meritusdistricts.com)

## Incident Report

REPORTED BY: Alexander West                      DATE OF REPORT: 6/17/26  
 TITLE / ROLE: Facility Manager                      INCIDENT NO.: 001

### INCIDENT INFORMATION

INCIDENT TYPE: 2 Teenagers in bathroom                      DATE OF INCIDENT: 6/17/26  
 LOCATION: 11404 Carlton Fields  
 CITY: Riverview                      STATE: Florida                      ZIP CODE: 33579  
 SPECIFIC AREA OF LOCATION (if applicable): \_\_\_\_\_

### INCIDENT DESCRIPTION

Mrs. Santos caught 2 teens in the bathroom, the teens said the girl was throwing up but the mother said the 2 teenagers were having sex. The teenagers left before I could get their names. They were guests of Shanita Voss. Both families left after the confrontation. Camera footage does not show the hallway enough to tell whether this did or did not happen. The mother who made the report she was the only card that was used to swipe in.

### NAME / ROLE / CONTACT OF PARTIES INVOLVED

- Shanita Voss / Resident / Guest of Resident
- \_\_\_\_\_

### NAME / ROLE / CONTACT OF WITNESSES

- Caroline Bortolon / Resident
- \_\_\_\_\_

POLICE REPORT FILED? \_\_\_\_\_                      PRECINCT: \_\_\_\_\_  
 REPORTING OFFICER: \_\_\_\_\_                      PHONE: \_\_\_\_\_

### FOLLOW-UP ACTION

Card was deactivated for the day while investigate

CLCDD STAFF NAME:	Alexander West			DATE:	6/17/26
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# Carlton Lakes Community Development District

2005 Pan Am Circle Suite 300 Tampa, FL 33607 (813) 397-5120 [www.meritusdistricts.com](http://www.meritusdistricts.com)

## Incident Report

REPORTED BY: Alexander West DATE OF REPORT: 6/20/26  
 TITLE / ROLE: Facility Manager INCIDENT NO.: 002

### INCIDENT INFORMATION

INCIDENT TYPE: Teenager Messing Around in the Gym DATE OF INCIDENT: 6/20/26  
 LOCATION: 11404 Carlton Fields Dr.  
 CITY: Riverview STATE: Florida ZIP CODE: 33579  
 SPECIFIC AREA OF LOCATION (if applicable): \_\_\_\_\_

### INCIDENT DESCRIPTION

Four teens entered the gym without authorization using parents card and they were under 16(Clarence Sureller at 1833) and were using the machines in a reckless and unsafe manner, putting themselves and others at potential risk. Upon initially talking to the teens, the employee asked them to calm down and be respectful of the other guests and the equipment at 1845. Following this the teens resumed to act erratically on the equipment and the employee talked to them again asking them to leave the gym, after which when they refused to follow instructions, the employee yelled at them to leave saying get the fuck out at 1855.

### NAME / ROLE / CONTACT OF PARTIES INVOLVED

- Ms. Medina/ parent of one of the kids.
- \_\_\_\_\_

### NAME / ROLE / CONTACT OF WITNESSES

- Kyle White/ Staff
- \_\_\_\_\_

POLICE REPORT FILED? \_\_\_\_\_ PRECINCT: \_\_\_\_\_  
 REPORTING OFFICER: \_\_\_\_\_ PHONE: \_\_\_\_\_

### FOLLOW-UP ACTION

\_\_\_\_\_

CLCDD STAFF  
 NAME: Alexander West DATE: 6/20/26

**Monthly Manager's Report – Carlton Lakes CDD 6/24/2026**



**Carlton Lakes CDD  
South Fork Lakes  
11404 Carlton Fields Dr.  
Riverview, FL 33579  
813-404-2881**

**Operations/Maintenance Updates: July 2026**

**Everyday Tasks**

- Assisted 15 residents with access cards for Amenities.
- Renewed Access to over 15 Residents who own homes or renewed leases.
- Completed community drive through weekly.
- Christian and Kyle performed regular duties.
- Performed regular maintenance duties daily.
- INFRAMARK annual training courses.
- Maintained security of property and enforced community rules.
- Got a quote to add a security camera in the bathroom blind spot.

**Projects**

**Operations/Maintenance Updates**

**Operation Report**

- This month, we engaged in various safety, maintenance, and facility improvement activities.

**1. Facility Maintenance & Security:**

-

2. **Pool Operations:**

- 

3. **Upcoming Projects & Quotes:**

- 

4. **Landscaping:**

- 

**Rentals Access Cards and Event Fees.**

Rentals			
Special Meeting			
<b>Deposit</b>			
<b>Total</b>			
Refunded			

**Up Coming Events**

**Vendors on site**

- **Zebra Pools**
- **Pine Lakes**
- **Cross Creek**
- **Pest Cemetery**

We have prepared a quote for you



## New Camera for Men's and Woman's Bathroom hallway

---

Quote # Q007276 Version 1

Prepared for:

**Carlton Lakes CDD**



P: 813-948-0202 E: shawn.lincoln@mhdit.com W: www.MHDcommunications.com

Tuesday, June 23, 2026

Carlton Lakes CDD  
Alex Clubhouse Manager  
11404 CARLTON FIELD DR  
Riverview , FL 33579  
carltonlkclubhouse@gmail.com

Dear Alex,

We appreciate the opportunity to provide you with a solution! Unparalleled quality and customer service is the foundation of our business and the focus of our teams.

MHD takes pride in our solution-oriented business by offering a total technology solution for your business. Our offerings extend to IT Managed Services, Network Security, Audio Visual, Access Control, Surveillance, Security, Phone Systems, Low Voltage Cabling and Fiber Services. Should you ever need a solution in one of these areas, please do not hesitate to reach out. We at MHD want to make your business just that much more successful and we are looking forward to assisting you in doing so very soon!

Thank you for taking the time to review my proposal. It has been my pleasure to provide you with a solution for your technology needs. If I can answer any additional questions or provide you with more details please give me a call.

Best Regards,

A handwritten signature in blue ink, appearing to be "S. Lincoln", is written over a horizontal line.

Sales Engineer  
Shawn Lincoln  
MHD Communications

P: 813-948-0202 E: shawn.lincoln@mhdit.com W: www.MHDcommunications.com

## ABOUT MHD COMMUNICATIONS

Established in 2003, MHD specializes in providing high-quality total technology solutions for small and medium sized businesses. Our commitment to excellence and providing impeccable customer service is what sets apart from our competitors and our exponential growth over the last few decades has secured us as one of Tampa Bay's premier technology providers, keeping pace with the rapid changes in the technology world. Our highly trained local staff provides around-the-clock top-notch service that you can depend upon for years to come. Fully licensed, bonded and insured, MHD exists to provide the highly responsive technology support system to clients who require a superior level of quality and reliability.



P: 813-948-0202 E: shawn.lincoln@mhdit.com W: www.MHDcommunications.com

## HARDWARE

Product Details	Qty
<b>Performance Series ColorVu camera</b>	1
<b>Hikvision DS-3E0510P-E 8-Port</b>	1
<b>Connectors, Mounting Hardware, Conduit etc.</b>	1
<b>CAT6A BL 28AWG-SLIM TYPE-3FT</b>	1
<b>CAT6 550MHZ, HDBT, UTP, 8C CMR Blue Jacket, AWG23,, Pull Box, 1000'</b>	1
<b>Subtotal: \$816.28</b>	

## SCOPE OF WORK

All work will be performed during standard business hours, Monday through Friday, 8:00 AM to 5:00 PM.

### Scope of Work

- Provide and install **one (1) Hikvision switch**.
- Relocate and patch **one (1) existing camera** into the new switch, along with the newly installed camera, and integrate both into the existing NVR.
- Provide and install **one (1) new camera** and **one (1) Cat6 cable** from the new switch to the new camera location to provide coverage of the hallway leading to the Men's and Women's restrooms.
- Upon completion, configure the system, verify camera views, and ensure proper operation prior to demobilization.

### Exclusions

The following items are **not included** in this scope of work:

- Corrections or repairs to existing conditions. Any required remediation will be billed separately.
- Cutting, patching, or painting of any surfaces.

## PAYMENT OPTIONS

---

### Cash Contract

**Deposit:** A deposit is required within five business days of signing the proposal. Please note that parts will not be ordered, and the project will not be scheduled until the full deposit is received.

- **Parts:** 80%
- **Labor:** 50%

**Remaining Balance:** The remaining balance is due within five business days of project completion.

### Progress Billing:

For projects extending beyond 30 days, MHD reserves the right to issue monthly progress invoices for the labor completed to date. Additionally, if the Customer causes delays in the performance of the Work—whether through failure to provide necessary information, access, approvals, or any other action or inaction that impedes the MHD's ability to proceed—MHD shall be entitled to issue progress invoices for the portion of the Work completed to date. Such invoices shall be due and payable by the Customer within 30 days of the invoice date, regardless of the delay. The MHD's right to issue progress invoices shall not be construed as a waiver of any other rights or remedies available under this Agreement or applicable law.

**Payment Methods:** MHD accepts cash, check, and all major credit cards. A link to pay by credit card will be provided with the deposit invoice. If you prefer to pay via ACH, a form is included with this quote. Please complete and submit the form to [finance@mhdit.com](mailto:finance@mhdit.com).

## FINANCE CONTRACT

MHD provides financing plans with 36-month, 48-month, and 60-month terms. If you're interested in financing your project, please contact your sales engineer to discuss the available options.

## ACCEPTANCE OF CONTRACT

---

The undersigned hereby agrees to purchase the above equipment in accordance with the terms and conditions stated on this agreement. Until accepted and signed by an officer of seller at its principal office, this agreement shall not become effective and shall not constitute a binding contract. Pricing included on this proposal is valid for fifteen days from initial presentation.

P: 813-948-0202 E: shawn.lincoln@mhdit.com W: www.MHDcommunications.com

## New Camera for Men's and Woman's Bathroom hallway



Prepared by:  
**MHD Communications**  
 Sales Engineer  
 813-948-0202  
 Fax 813-699-5001  
 shawn.lincoln@mhdit.com

Prepared for:  
**Carlton Lakes CDD**  
 11404 CARLTON FIELD DR  
 Riverview, FL 33579  
 Alex Clubhouse Manager  
 (813) 773-3002  
 carltonlkclubhouse@gmail.com

Quote Information:  
**Quote #: Q007276**  
 Version: 1  
 Delivery Date: 06/23/2026  
 Expiration Date: 07/20/2026


### Quote Summary

Description	Amount
HARDWARE	\$816.28
SERVICES	\$865.00
<b>Total:</b>	<b>\$1,681.28</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### MHD Communications

### Carlton Lakes CDD

Signature:   
 Name: Shawn Lincoln  
 Title: Shawn Lincoln  
 Date: 06/23/2026

Signature: \_\_\_\_\_  
 Name: Alex Clubhouse Manager  
 Date: \_\_\_\_\_



Details for Order #112-2802924-9500256

Paid By: Carlton Lakes CDD
Placed By: Carlton Lakes CDD
Order Placed: June 24, 2026
Amazon.com order number: 112-2802924-9500256
Order Total: \$550.00

Table with 2 columns: Item Description, Price. Includes 'Items Ordered' section with product details and 'Shipping Address' section with address and shipping speed information.

Table with 2 columns: Payment Method, Payment Summary. Includes 'Payment Method' section and a summary table with items like 'Item(s) Subtotal', 'Shipping & Handling', and 'Grand Total: \$550.00'.

To view the status of your order, return to Order Summary .